

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

May 7, 2025

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session, open to the public, in person, on the 7<sup>th</sup> day of May, 2025, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Blair M. Frederick	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Lawrence Kupstas	Assistant Secretary

and all the above were present except Director Kupstas, thus constituting a quorum.

Also attending in person were Chase Wolf of Robert W. Baird & Co.; Tam Trinh of Municipal Accounts & Consulting, L.P.; Drew Anderson of Storm Water Solutions, LLC (“SWS”); Robert Garcia of Champions Hydro-Lawn, Inc. (“Champions”); Chad Buckley of Inframark Water & Infrastructure Services; Michael Murr of Murr Incorporated; Keli Schroeder of BGE, Inc.; Kristy Hebert of Tax Tech, Inc.; and Savannah Melton and Sydney Durham of Allen Boone Humphries Robinson LLP (“ABHR”); and Greer Pagan of ABHR attended via teleconference.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the April 2, 2025, regular meeting. After review and discussion, Director Frederick moved to approve the minutes of the April 2, 2025, regular meeting, as submitted. Director Moore seconded the motion, which passed unanimously.

DISTRICT SECURITY MATTERS

The Board reviewed a security report prepared by Harris County Sheriff’s Office, a copy of which is attached.

AUTHORIZE AUDITOR TO CONDUCT AUDIT FOR FISCAL YEAR END MAY 31, 2025

The Board reviewed an audit continuation letter McGrath & Co., PLLC ("McGrath") to conduct the District's audit for the fiscal year ending May 31, 2025. Mr. Pagan stated the District has an evergreen agreement with McGrath. Mr. Pagan stated that McGrath's estimated fee to conduct the audit is between \$17,500 and \$19,500. After review and discussion, Director Frederick moved to authorize McGrath to conduct the District's audit for the fiscal year ending May 31, 2025. Director Moore seconded the motion, which passed unanimously.

TRAVEL REIMBURSEMENT GUIDELINES AND ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE

Mr. Pagan discussed the District's Travel Reimbursement Guidelines in connection with the upcoming AWBD summer conference.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached. Upon a motion made by Director Frederick and seconded by Director Moore, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report.

ADOPT BUDGET FOR FISCAL YEAR ENDING MAY 31, 2026

Ms. Trinh reviewed a proposed budget for the fiscal year ending May 31, 2026. Following review and discussion, Director Frederick moved to adopt the budget for the fiscal year ending May 31, 2026. Director Moore seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek reviewed the tax assessor/collector's reports, copies of which is attached. She reported that 98.61% of the 2024 tax levy had been collected as of April 30, 2025. Following review and discussion, Director Moore moved to approve the tax assessor/collector's report and payment of the tax bills. Director Frederick seconded the motion, which passed unanimously.

SALES TAX TRACKING REPORT

The Board reviewed a sales tax tracking report prepared by B&A Municipal Tax Service, a copy of which is attached.

## ENGINEERING MATTERS

Ms. Schroeder presented and reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board on the status of the Water Plant No. 1 Rehabilitation.

Ms. Schroeder updated the Board on the water rate analysis.

Mr. Wolf discussed possible bond financing options for anticipated capital improvements.

Ms. Schroeder updated the Board on the status of development of a server farm facility on an approximately 53-acre tract adjacent to the District (the "Tract"). The Board discussed a proposed out-of-district service agreement with SF HOUH LLC to provide water and sewer service to the Tract.

## MAINTENANCE OF DETENTION POND

Mr. Garcia reviewed a report on maintenance of the Vintage Southeast Detention Pond by Champions, copies of which are attached. Mr. Garcia presented a revised budget for annual maintenance of the Vintage Southeast Detention Pond. Following review and discussion, Director Frederick moved to approve the revised budget for annual maintenance of the Vintage Southeast Detention Pond. Director Moore seconded the motion, which passed unanimously.

Mr. Anderson reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached. Mr. Anderson reported on silt buildup in the District's Vintage Park Reserve Detention Pond due to a damaged swale owned by St. Luke's Hospital.

## PARK AND RECREATIONAL FACILITIES

Mr. Murr reviewed the landscape architect's report, a copy of which is attached.

Mr. Murr stated that bids were received for the District's annual landscape maintenance. The Board reviewed the bids and concurred to request that the landscape architect re-solicit bids for the annual landscape maintenance from additional contractors.

## DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

DISTRICT WEBSITE

There was no discussion on this agenda item.

OPERATION OF DISTRICT FACILITIES

Mr. Buckley reviewed the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. Mr. Buckley stated that the District's water accountability for the month was 97.76%.

Following review and discussion, Director Frederick moved to approve the operator's report. Director Moore seconded the motion, which passed by unanimous vote.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Buckley presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Frederick moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Moore seconded the motion, which passed by unanimous vote.

CONSUMER CONFIDENCE REPORT

Mr. Buckley reviewed the Consumer Confidence Report ("CCR"), a copy of which is attached, regarding the quality of the District's water and stated that it will be filed with the TCEQ and distributed to District residents by July 1, 2025. After review and discussion, Director Frederick made a motion to approve the CCR and authorize it to be distributed to the District's residents. Director Moore seconded the motion, which carried unanimously.

The Board concurred to conduct the next regular meeting on June 4, 2025, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



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Secretary, Board of Directors

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