

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

March 5, 2025

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 468 (the "District") met in regular session, open to the public, in person, on the 5<sup>th</sup> day of March, 2025, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Blair M. Frederick	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Lawrence Kupstas	Assistant Secretary

and all the above were present except Directors Evans and Kupstas, thus constituting a quorum.

Also attending in person were Stephen Eustis of Robert W. Baird & Co.; Tam Trinh of Municipal Accounts & Consulting, L.P.; Drew Anderson of Storm Water Solutions, LLC ("SWS"); Robert Garcia of Champions Hydro-Lawn, Inc. ("Champions"); Christopher Townsend of Inframark Water & Infrastructure Services; Michael Murr of Murr Incorporated; Keli Schroeder of BGE, Inc.; Kelley Jurecek of Tax Tech, Inc.; and Greer Pagan and Sydney Durham of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the February 5, 2025, regular meeting. After review and discussion, Director Frederick moved to approve the minutes of the February 5, 2025, regular meeting, as submitted. Director Moore seconded the motion, which passed unanimously.

DISTRICT SECURITY MATTERS

The Board discussed security matters in the District.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached. Upon a motion made by Director Moore and seconded by Director Frederick, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report.

The Board discussed the District's operating reserve and budget. Mr. Eustis discussed options for funding capital improvements.

## TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek reviewed the tax assessor/collector's reports, copies of which is attached. She reported that 96.89% of the 2024 tax levy had been collected as of February 28, 2025. Following review and discussion, Director Frederick moved to approve the tax assessor/collector's report and payment of the tax bills. Director Moore seconded the motion, which passed unanimously.

## ENGINEERING MATTERS

Ms. Schroeder presented and reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board on the status of the Water Plant Booster Pump Modifications.

Ms. Schroeder updated the Board on the status of the Water Plant No. 1 Rehabilitation.

Ms. Schroeder updated the Board on the water rate analysis.

Following review and discussion, Director Frederick moved to approve the engineer's report. Director Moore seconded the motion, which passed unanimously.

## CRITICAL LOAD ANNUAL FILING

The Board reviewed the District's critical load spreadsheet, which had been previously provided to the District's operator, engineer, and bookkeeper for review. Mr. Pagan noted that the critical load information on the District's facilities is required to be reviewed at least annually and provided to certain entities, which include the District's electricity provider, the Public Utility Commission, and other governmental entities. After review and discussion, Director Frederick made a motion to approve the critical load spreadsheet, authorize providing it to the appropriate entities, and direct that a copy

be retained in the District's official records. Director Moore seconded the motion, which carried unanimously.

#### REVIEW OF EMERGENCY PREPAREDNESS PLAN

Ms. Schroeder discussed the District's Emergency Preparedness Plan and stated that contact information needs to be updated. After review and discussion, Director Frederick moved to authorize BGE to update and submit the District's emergency preparedness plan to the Texas Commission on Environmental Quality. Director Moore seconded the motion, which passed unanimously.

#### MAINTENANCE OF DETENTION POND

Mr. Anderson reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached.

Mr. Garcia reviewed a report on maintenance of the Vintage Southeast Detention Pond by Champions, copies of which are attached.

#### PARK AND RECREATIONAL FACILITIES

Mr. Murr reviewed the landscape architect's report, a copy of which is attached.

Mr. Murr updated the Board on development in the District.

The Board asked Mr. Murr to investigate installing trees at the Vintage Royale Detention Pond.

#### DEVELOPMENT IN THE DISTRICT

The Board discussed development in the District.

#### DISTRICT WEBSITE

There was no discussion on this agenda item.

#### OPERATION OF DISTRICT FACILITIES

Mr. Townsend reviewed the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. Mr. Townsend stated that the District's water accountability for the month was 96.8%.

Mr. Townsend presented and reviewed the annual report on the District's Identity Theft Prevention Program, a copy of which is included in the operator's report. Mr.

Townsend stated that the annual report indicates no significant incidents of identity theft detection and recommended no changes to the program at this time.

Following review and discussion, Director Moore moved to (1) approve the operator's report. Director Frederick seconded the motion, which passed by unanimous vote. Following review and discussion, Director Frederick motioned to accept the annual report on the Identity Theft Prevention Program, continue the program as currently operating, and direct that the report be filed appropriately and retained in the District's official records. Director Evans seconded the motion, which passed unanimously.

#### CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Buckley presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Evans moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Frederick seconded the motion, which passed by unanimous vote.

#### ANNUAL REVIEW OF DROUGHT CONTINGENCY PLAN

Mr. Pagan reported that the District is required to review the District's Drought Contingency Plan annually. Mr. Townsend confirmed that no changes need to be made at this time.

#### APPROVE ANNUAL REPORT ON IMPLEMENTATION OF WATER CONSERVATION PLAN

Mr. Townsend reviewed the Water Conservation Plan Annual Report with the Board. After review and discussion, Director Frederick moved to approve the Water Conservation Annual Report, direct that the report be filed appropriately and retained in the District's official records, and authorize the District's Operator to submit the report to the appropriate government agencies. Director Moore seconded the motion, which passed by unanimous vote.

The Board concurred to conduct the next regular meeting on April 2, 2025, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



  
Secretary, Board of Directors

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