

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

February 5, 2025

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session, open to the public, in person, on the 5<sup>th</sup> day of February, 2025, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Blair M. Frederick	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Lawrence Kupstas	Assistant Secretary

and all the above were present except Director Moore, thus constituting a quorum.

Also attending in person were Avik Bonnerjee of B&A Municipal Tax Service; Tam Trinh of Municipal Accounts & Consulting, L.P.; Drew Anderson of Storm Water Solutions, LLC (“SWS”); Robert Garcia of Champions Hydro-Lawn, Inc. (“Champions”); Chad Buckley of Inframark Water & Infrastructure Services (“Inframark”); Michael Murr of Murr Incorporated; Keli Schroeder of BGE, Inc.; Kelley Jurecek of Tax Tech, Inc.; and Greer Pagan, Rachel Beeton, and Sydney Durham of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the January 8, 2025, regular meeting. After review and discussion, Director Frederick moved to approve the minutes of the January 8, 2025, regular meeting, as submitted. Director Evans seconded the motion, which passed unanimously.

DISTRICT SECURITY MATTERS

The Board discussed security matters in the District.

ASSOCIATION OF WATER BOARD DIRECTORS (“AWBD”) CONFERENCE

The Board considered authorizing attendance at the AWBD summer conference. After discussion, Director Frederick moved to authorize attendance of any interested Directors at the summer conference. Director Evans seconded the motion, which carried unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented the bookkeeper’s report, including the summary of investments, and reviewed the District’s bills with the Board, a copy of which is attached. She reviewed one additional check not included in the report: check no. 8121 in the amount of \$51,619.11, payable to Texan Municipal and Industrial for Pay Estimate No. 5 and Final. Upon a motion made by Director Kupstas and seconded by Director Frederick, the Board voted unanimously to approve the bookkeeper’s report and pay the bills listed in the report, including the additional check.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek reviewed the tax assessor/collector’s reports, copies of which is attached. She reported that 47.10% of the 2024 tax levy had been collected as of January 31, 2025. Following review and discussion, Director Frederick moved to approve the tax assessor/collector’s report and payment of the tax bills. Director Evans seconded the motion, which passed unanimously.

ADOPT RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

The Board discussed exemptions from taxation. Mr. Pagan then presented and reviewed a Resolution Concerning Exemptions from Taxation reflecting that the Board grants a general residential homestead exemption of 20% (but not less than \$5,000) and grants an exemption of \$20,000 of the appraised value of residence homesteads of individuals who are disabled or are sixty-five years of age or older. Director Frederick moved to adopt the Resolution Concerning Exemptions from Taxation and direct that the Resolution be filed appropriately and retained in the District’s official records. Director Evans seconded the motion, which passed unanimously.

SALES TAX TRACKING REPORT

Mr. Bonnerjee reviewed a sales tax tracking report, a copy of which is attached. Mr. Bonnerjee stated that B&A completed the annual review of businesses and filed same with the City of Houston.

ENGINEERING MATTERS

Ms. Schroeder presented and reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board on the status of the Water Plant Booster Pump Modifications and reviewed and recommended approval of Pay Estimate No. 5 in the amount of \$51,619.11, payable to Texan Municipal and Industrial.

Ms. Schroeder updated the Board on the status of the Water Plant No. 1 Rehabilitation and reviewed and recommended approval of Pay Estimate No. 1 in the amount of \$52,762.50 payable to CFG Industries, LLC.

Ms. Schroeder updated the Board on the water rate analysis.

Following review and discussion, Director Frederick moved to (1) approve the engineer's report; and (2) based on the engineer's recommendation, approve Pay Estimate Nos. 5 and 1 in the amounts of \$51,619.11 and \$52,762.50, respectively. Director Kupstas seconded the motion, which passed unanimously.

MAINTENANCE OF DETENTION POND

Mr. Anderson reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached. He then reviewed a proposal to install hinges on a bar screen at the Vintage Park Detention in the amount of \$6,400.00, a copy of which is included in the SWS report. Following review and discussion, Director Frederick moved to approve the proposal to install hinges on a bar screen at the Vintage Park Detention in the amount of \$6,400.00. Director Evans seconded the motion, which passed unanimously.

Mr. Garcia reviewed a report on maintenance of the Vintage Southeast Detention Pond by Champions, copies of which are attached.

PARK AND RECREATIONAL FACILITIES

Mr. Murr reviewed the landscape architect's report, a copy of which is attached.

DEVELOPMENT IN THE DISTRICT

The Board discussed development in the District.

DISTRICT WEBSITE

There was no discussion on this agenda item.

OPERATION OF DISTRICT FACILITIES

Mr. Buckley reviewed the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. Mr. Buckley stated that the District's water accountability for the month was 96.74%.

Mr. Buckley requested authorization to send four accounts totaling \$288.04 to a collection agency.

Following review and discussion, Director Evans moved to (1) approve the operator's report; and (2) authorize Inframark to send four accounts totaling \$288.04 to a collection agency. Director Frederick seconded the motion, which passed by unanimous vote.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Buckley presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Evans moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Frederick seconded the motion, which passed by unanimous vote.

The Board concurred to conduct the next regular meeting on March 5, 2025, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



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Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	Minutes Page
Bookkeepers report.....	2
Tax assessor/collector’s report .....	2
Sales tax tracking report.....	2
Engineering report.....	3
SWS report .....	3
Champions reports .....	3
Landscape architect’s report.....	3
Operator’s report.....	4