

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

December 4, 2024

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session, open to the public, in person, on the 4th day of December, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Blair M. Frederick	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Lawrence Kupstas	Assistant Secretary

and all the above were present except Director Kupstas, thus constituting a quorum.

Also attending in person were Tam Trinh of Municipal Accounts & Consulting, L.P.; Karen Sears of Storm Water Solutions, LLC (“SWS”); Robert Garcia of Champions Hydro-Lawn, Inc. (“Champions”); Chad Buckley of Inframark Water & Infrastructure Services; Michael Murr of Murr Incorporated; Keli Schroeder of BGE, Inc. (“BGE”); Kelley Jurecek of Tax Tech, Inc.; and Greer Pagan and Holly Huston of Allen Boone Humphries Robinson LLP (“ABHR”).

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the November 6, 2024, regular meeting. After review and discussion, Director Frederick moved to approve the minutes of the November 6, 2024, regular meeting, as submitted. Director Moore seconded the motion, which carried unanimously.

DISTRICT SECURITY MATTERS

The Board discussed security matters in the District.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached. She informed the Board about an attempted fraud on the District's accounts and announced that, as a result, the District will implement Positive Pay. Upon a motion made by Director Frederick and seconded by Director Carter, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report. Director Moore seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek reviewed the tax assessor/collector's reports, copies of which is attached. She reported that 1.74% of the 2024 tax levy had been collected as of November 30, 2024. Following review and discussion, Director Evans moved to approve the tax assessor/collector's report and payment of the tax bills. Director Frederick seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Ms. Schroeder presented and reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board regarding the status of the storm sewer relocation on the Clover Leaf Tract.

Ms. Schroeder updated the Board on the status of the Water Plant Booster Pump Modifications.

Ms. Schroeder updated the Board on the status of the Water Plant No. 1 Rehabilitation.

Ms. Schroeder updated the Board on the status of the capacity allocation audit.

Ms. Schroeder updated the Board regarding the status of the Water Rate Analysis.

Following review and discussion, Director Frederick moved to approve the engineer's report. Director Evans seconded the motion, which passed unanimously.

MAINTENANCE OF DETENTION POND

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached.

Mr. Garcia reviewed a report on maintenance of the Vintage Southeast Detention Pond by Champions, copies of which are attached.

PARK AND RECREATIONAL FACILITIES

Mr. Murr reviewed the landscape architect's report, a copy of which is attached.

Mr. Murr updated the Board on the Capital Improvement Plant and the five-year forecast.

Mr. Murr updated the Board regarding Trees for Houston.

Mr. Murr stated the damaged tree on Chasewood Park Drive has been replaced.

Mr. Murr updated the Board on the Stone Wall repair along Louetta Road. He stated the repairs have been completed but requested the Board ratify approval of the repairs in the amount of \$6,500. Following review and discussion, Director Frederick moved to ratify approval of the repairs. Director Evans seconded the motion, which passed by a unanimous vote.

Mr. Murr requested Board authorization to stain the fence behind Aldi in an amount not to exceed \$2,899.00. Following review and discussion, Director Moore moved to authorize Murr to stain the fence behind Aldi in an amount not to exceed \$2,899.00. Director Frederick seconded the motion, which passed by a unanimous vote.

DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

DISTRICT WEBSITE

There was no discussion on this agenda item.

OPERATION OF DISTRICT FACILITIES

Mr. Buckley reviewed the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. He updated the Board regarding the results of the commercial meter test and requested Board authorization to conduct repairs in an amount not to exceed \$5,000. Mr. Buckley stated that the District's water accountability for the month was 90.01%. Following review and discussion, Director Frederick moved to (1) approve the operator's report; and (2) authorize Inframark to conduct repair on the commercial meters in an amount not to exceed \$5,000.00. Director Evans seconded the motion, which passed by unanimous vote.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Buckley presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Frederick moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Evans seconded the motion, which passed by unanimous vote.

The Board concurred to conduct the next regular meeting on January 8, 2025, at 9:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	Minutes Page
Bookkeepers report.....	2
Tax assessor/collector's report	2
Engineering report.....	2
SWS report	2
Champions reports	3
Landscape architect's report.....	3
Operator's report.....	3