

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

June 24, 2024

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session, open to the public, in person, on the 24th day of June, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Blair M. Frederick	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Lawrence Kupstas	Assistant Secretary

and all the above were present, thus constituting a quorum.

Also attending in person were Tam Trinh of Municipal Accounts & Consulting, L.P.; Karen Sears of Storm Water Solutions, LLC (“SWS”); Robert Garcia of Champions Hydro-Lawn, Inc. (“Champions”); Allen Jenkins and Chad Buckley of Inframark Water & Infrastructure Services (“Inframark”); Keli Schroeder of BGE, Inc. (“BGE”); Esther Buentello Flores of Tax Tech, Inc.; and Greer Pagan and Sydney Durham of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the May 1, 2024, regular meeting. After review and discussion, Director Kupstas moved to approve the minutes of the May 1, 2024, regular meeting, as submitted. Director Moore seconded the motion, which carried unanimously.

2024 DIRECTORS ELECTION

The Board considered approving a Certificate of Election reflecting the re-election of Directors Carter and Evans to the Board of Directors of the District for a four-year term.

After review and discussion, Director Moore moved to approve the Certificates of Election. Director Frederick seconded the motion, which passed unanimously.

The Board considered accepting the Sworn Statements and Oaths of Office for Directors Carter and Evans. After review and discussion, Director Moore moved to approve the Sworn Statements and Oaths of Office and to authorize filing of the Oaths of Office with the Secretary of State as required by law. Director Frederick seconded the motion, which passed unanimously.

RE-ORGANIZE THE BOARD OF DIRECTORS AND AUTHORIZE EXECUTION OF DISTRICT REGISTRATION FORM

The Board then considered reorganizing the Board. The Board concurred to retain their current positions. Mr. Pagan stated the District Registration Form must be filed with the TCEQ to show the new terms of office. After discussion, Director Moore made a motion to authorize ABHR to file the District Registration Form with the TCEQ. Director Frederick seconded the motion, which carried unanimously.

TEXAS OPEN MEETINGS ACT TRAINING AND PUBLIC INFORMATION ACT TRAINING

Mr. Pagan discussed the Texas Public Information Act (“TPIA”) and noted that the Texas Legislature has made it explicit that officers and employees of governmental entities are temporary custodians of public information. Mr. Pagan distributed a memorandum regarding Texas Open Meetings Act (“TOMA”) and TPIA training requirements, noted that all Directors have previously completed TOMA training, and encouraged the Board of Directors to receive TPIA training as soon as possible and forward their certificate of completion to ABHR for inclusion in the District’s permanent records.

DISTRICT SECURITY MATTERS

The Board discussed security matters in the District.

Mr. Pagan reviewed an Interlocal Agreement for Law Enforcement Services (the “Agreement”) between the District and Harris County for the term of October 1, 2024, to September 30, 2025. Following review and discussion, Director Frederick moved to approve the Agreement and direct that the Agreement be filed appropriately and retained in the District’s official records. Director Evans seconded the motion, which passed by unanimous vote.

GARBAGE AND RECYCLING MATTERS

Mr. Pagan reviewed a letter from Waste Management of Texas, Inc. (“Waste Management”) regarding the annual consumer price index increase of 5.306%, a copy of which is attached.

AUTHORIZE RENEWAL OF DISTRICT’S INSURANCE POLICIES, INCLUDING REVIEW OF ENGINEER’S LIST OF DISTRICT FACILITIES TO BE INSURED

The Board reviewed an insurance proposal from Brown & Brown Lonestar Insurance Services for renewal of the District’s insurance policies. After review and discussion, Director Kupstas moved to approve the insurance renewal proposal and direct that the proposal be filed appropriately and retained in the District’s official records. Director Moore seconded the motion, which passed unanimously.

ASSOCIATION OF WATER BOARD DIRECTORS (“AWBD”) SUMMER CONFERENCE, REIMBURSEMENT OF ELIGIBLE EXPENSES, AND ATTENDANCE AT WINTER CONFERENCE

The Board discussed the AWBD summer conference and considered authorizing attendance at the winter conference. After discussion, Director Kupstas moved to approve reimbursement of all eligible expenses for Directors who attended the summer conference, which the District's bookkeeper confirmed are in compliance with the District's Travel Reimbursement Guidelines, and to authorize attendance of any interested Directors at the winter conference. Director Moore seconded the motion, which carried unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented the bookkeeper’s report, including the summary of investments, and reviewed the District’s bills with the Board, a copy of which is attached. Upon a motion made by Director Frederick and seconded by Director Evans, the Board voted unanimously to approve the bookkeeper’s report and pay the bills listed in the report.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Flores reviewed the tax assessor/collector’s report, a copy of which is attached. She reported that 98.84% of the 2023 tax levy had been collected as of June 1, 2024. Following review and discussion, Director Moore moved to approve the tax assessor/collector’s report and payment of the tax bills. Director Evans seconded the motion, which passed unanimously.

Ms. Flores stated that the District’s preliminary value is approximately \$931,188,796.

AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION OF DELINQUENT TAXES

The Board considered authorizing Perdue, Brandon, Fielder, Collins & Mott, LLP (“Perdue”) to proceed with the collection of 2023 real property taxes that are delinquent on July 1, 2024. Upon a motion made by Director Moore and seconded by Director Evans, the Board unanimously authorized Perdue to proceed with the delinquent tax collection when appropriate.

ENGINEERING MATTERS

Ms. Schroeder presented and reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board on the status of the Water Plant No. 1 Rehabilitation. Ms. Schroeder reviewed the plans and specifications and requested the Board authorize her to advertise for bids for the construction of the Water Plant No. 1 Rehabilitation.

Ms. Schroeder updated the Board on the status of the Water Plant Booster Pump Modifications and reviewed and recommended approval of Pay Estimate No. 3 in the amount of \$206,791.47, payable to Texan Municipal and Industrial.

Ms. Schroeder updated the Board on the status of the capacity allocation audit.

Ms. Schroeder updated the Board of the status of the topography survey in connection to District Connectivity Phase 2 sidewalk project.

Ms. Schroeder updated the Board on the status of the District’s alternative minimum capacity application to the TCEQ, stating that the District’s application has been approved.

Following review and discussion, Director Frederick moved to (1) approve the engineer’s report; (2) approve the plans and specifications and authorize the engineer to advertise for bids for the Water Plant No. 1 Rehabilitation; and (3) approve Pay Estimate No. 3 in the amount of \$206,791.47, as presented. Director Kupstas seconded the motion, which passed unanimously.

MAINTENANCE OF DETENTION POND

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached.

Mr. Garcia reviewed a report on maintenance of the Vintage Southeast Detention Pond by Champions, copies of which are attached.

PARK AND RECREATIONAL FACILITIES

The Board reviewed Change Order No. 1 to the contract with Ridgewood Landscaping (“Ridgewood”) to increase the yearly maintenance contract in the amount of \$28,700.00 to add maintenance of the median on Vintage Park Boulevard. After review and discussion, Director Frederick moved to approve Change Order No. 1 in the amount of \$28,700.00 as an increase to the contract with Ridgewood, based upon the Board’s finding that the Change Order is beneficial to the District and the engineer’s recommendation. Director Moore seconded the motion, which passed by unanimous vote.

The Board reviewed a proposal prepared by Lake Management Services, L.P. (“LMS”) in the amount of \$1,355.26 for probe and level control module replacement at the Vintage Royale Detention Pond, a copy of which is attached. Following review and discussion, Director Moore moved to approve to the proposal from LMS the amount of \$1,355.26 for probe and level control module replacement at the Vintage Royale Detention Pond. Director Evans seconded the motion, which passed unanimously.

The Board reviewed a proposal from Houston Landscapes Unlimited (“HLU”) in the amount of \$6,700.00 for removal of 17 dead trees around the Vintage Detention Pond. Following review and discussion, Director Moore moved to approve to the proposal from HLU the amount of \$6,700.00 for removal of 17 dead trees around the Vintage Detention Pond. Director Evans seconded the motion, which passed unanimously.

DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

REVIEW ARBITRAGE REBATE REPORT FOR THE SERIES 2013 BONDS

Mr. Pagan stated that OmniCap Group LLC has completed an Arbitrage Rebate Report on the Series 2014 Bonds (the “Report”), a copy of which is attached. He stated that the Report reflects that no yield reduction payment is due to the Internal Revenue Service.

DISTRICT WEBSITE

There was no discussion on this agenda item.

OPERATION OF DISTRICT FACILITIES

Mr. Buckley introduced himself to the Board and presented the monthly operator’s report, a copy of which is attached, and discussed repairs and maintenance in the District. He stated that the District’s water accountability for the month was 151.04%.

Mr. Buckley reviewed the Consumer Confidence Report (“CCR”), a copy of which is attached, regarding the quality of the District’s water and stated that it will be filed with the TCEQ and distributed to District residents by July 1, 2024.

Mr. Buckley reported that the annual consumer price index (“CPI”) increased 5.322%. A copy of the analysis is attached. The Board considered amending the District’s Rate Order to reflect the operator’s rate increases.

Mr. Buckley presented a proposal in the amount of \$31,488.75 for televising of sanitary sewer lines on Vintage Preserve Parkway.

Following review and discussion, Director Fredrick moved to approve the operator’s report; (2) ratify approval of the CCR and authorization of distribution to the District’s residents; (3) adopt the Amended Rate Order and direct that the Amended Rate Order be filed appropriately and retained in the District’s official records; and (4) approve the proposal in the amount of \$31,488.75 for televising of sanitary sewer lines on Vintage Preserve Parkway. Director Moore seconded the motion, which passed by unanimous vote.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Buckley presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District’s Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Frederick moved to authorize termination of delinquent accounts in accordance with the District’s Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District’s official records. Director Moore seconded the motion, which passed by unanimous vote.

The Board concurred to conduct the next regular meeting on August 7, 2024, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors

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