

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

April 3, 2024

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session, open to the public, in person, on the 3rd day of April, 2024, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Blair M. Frederick	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Lawrence Kupstas	Assistant Secretary

and all the above were present except Director Kupstas, thus constituting a quorum.

Also attending in person were Tam Trinh of Municipal Accounts & Consulting, L.P.; Michael Murr of Murr Incorporated; Karen Sears of Storm Water Solutions, LLC (“SWS”); Robert Garcia of Champions Hydro-Lawn, Inc. (“Champions”); Robert Miller of Inframark Water & Infrastructure Services; Keli Schroeder of BGE, Inc.; Kelley Jurecek of Tax Tech, Inc.; and Greer Pagan and Sydney Durham of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the March 6, 2024, regular meeting. After review and discussion, Director Frederick moved to approve the minutes of the March 6, 2024, regular meeting, as submitted. Director Evans seconded the motion, which carried unanimously.

DISTRICT SECURITY MATTERS

The Board discussed security matters in the District. Mr. Pagan stated that the Harris County Sheriff’s Office has notified the District of a 6.6% cost increase for all patrol contracts, effective October 1, 2024.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached.

Ms. Trinh reviewed a proposed budget for the fiscal year end May 31, 2025, a copy of which is included in the bookkeeper's report.

Upon a motion made by Director Frederick and seconded by Director Moore, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek reviewed the tax assessor/collector's report, a copy of which is attached. She reported that 98.29% of the 2023 tax levy had been collected as of April 1, 2024. Following review and discussion, Director Moore moved to approve the tax assessor/collector's report and payment of the tax bills. Director Frederick seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Ms. Schroeder presented and reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board on the status of the Water Plant No. 1 Rehabilitation.

Ms. Schroeder updated the Board on the status of the Water Plant Booster Pump Modifications.

Ms. Schroeder updated the Board on the status of the capacity allocation audit.

MAINTENANCE OF DETENTION POND

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached.

Mr. Garcia reviewed a report on maintenance of the Vintage Southeast Detention Pond by Champions, a copy of which is attached.

PARK AND RECREATIONAL FACILITIES

Mr. Murr reviewed the landscape architect's report, a copy of which is attached.

Mr. Murr updated the Board regarding construction of the District Connectivity Phase I Sidewalk. He reviewed and recommended approval of Pay Estimate No. 7 in the amount of \$53,241.85, payable to WCI Services, Inc. ("WCI").

Mr. Murr updated the Board regarding construction of the detention pond fence replacement.

Mr. Murr updated the Board on the design of esplanade irrigation in the District.

Mr. Murr updated the Board on the District Connectivity Phase 2 project. He requested the Board authorize him to begin design of the District Connectivity Phase 2.

Following review and discussion, Director Moore made a motion to (1) approve the landscape architect's report; (2) approve Pay Estimate No. 7 in the amount of \$53,241.85, payable to WCI. Director Frederick seconded this motion, which carried unanimously; and (3) to authorize the landscape architect to begin design of District Connectivity Phase 2.

The Board reviewed a proposal in the amount of \$4,802.11 from Ridgewood Landscaping, Inc. ("Ridgewood") installation of an irrigation system in an island located at the intersection of Cutten Road and Vintage Preserve Parkway. The Board took no action on the proposal.

DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

DISTRICT WEBSITE

There was no discussion on this agenda item.

IDENTITY THEFT PREVENTION PROGRAM

Mr. Miller presented and reviewed the annual report on the District's Identity Theft Prevention Program, a copy of which is included in the operator's report. Mr. Miller stated that the annual report indicates no significant incidents of identity theft detection and recommended no changes to the program at this time. Following review and discussion, Director Frederick motioned to accept the annual report on the Identity Theft Prevention Program, continue the program as currently operating, and direct that the report be filed appropriately and retained in the District's official records. Director Evans seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Mr. Miller presented the monthly operator’s report, a copy of which is attached, and discussed repairs and maintenance in the District. He stated that the District’s water accountability for the month was 110.7%.

Mr. Miller reviewed a request for leak adjustment from Vintage Marketplace in the amount of \$379.50.

Mr. Miller requested authorization to send two unpaid accounts to collections, totaling \$323.89.

Following review and discussion, Director Frederick moved to (1) approve the operator’s report; (2) authorize the District’s operator to offer a leak adjustment to Vintage Marketplace in the amount of \$379.50, as recommended; and (3) authorize submittal of two accounts to collections, as discussed. Director Evans seconded the motion, which passed by unanimous vote.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Miller presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District’s Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Frederick moved to authorize termination of delinquent accounts in accordance with the District’s Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District’s official records. Director Evans seconded the motion, which passed by unanimous vote.

The Board concurred to conduct the next regular meeting on May 1, 2024, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors

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