

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

October 4, 2023

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session, open to the public, in person, on the 4th day of October 2023, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Blair M. Frederick	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Lawrence Kupstas	Assistant Secretary

and all the above were present except Director Kupstas, thus constituting a quorum.

Also attending in person were Diane Michaux of Municipal Accounts & Consulting, L.P.; Jamar Simien and Michael Murr of Murr Incorporated (“Murr”); Karen Sears of Storm Water Solutions, LLC (“SWS”); Erik Scott and Robert Garcia of Champions Hydro-Lawn, Inc. (“Champions”); Robert Miller of Inframark Water & Infrastructure Services; Kelley Jurecek of Tax Tech, Inc.; and Greer Pagan and Sydney Durham of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the September 6, 2023, regular meeting. After review and discussion, Director Frederick moved to approve the minutes of the September 6, 2023, regular meeting, as submitted. Director Evans seconded the motion, which carried unanimously.

DISTRICT SECURITY MATTERS

Director Frederick discussed security matters in the District.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Michaux presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached. Upon a motion made by Director Evans and seconded by Director Frederick, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek reviewed the tax assessor/collector's report, a copy of which is attached. She reported that 99.69% of the 2022 tax levy had been collected as of October 1, 2023. Following review and discussion, Director Frederick moved to approve the tax assessor/collector's report and payment of the tax bills. Director Evans seconded the motion, which passed unanimously.

CONDUCT PUBLIC HEARING REGARDING DISTRICT'S TAX RATE, ADOPT ORDER LEVYING TAXES, AND AUTHORIZE EXECUTION OF AMENDMENT TO INFORMATION FORM

Director Moore entered the meeting.

Ms. Hebert stated that notice was published of the public hearing to be held at today's meeting regarding adoption of the District's proposed 2023 total tax rate of \$0.465.

The Board opened the public hearing. There being no comments from the public, The Board closed the public hearing.

Mr. Pagan presented an Order Levying Taxes reflecting the proposed 2023 tax rate. He then presented an Amendment to Information Form reflecting the tax rate and stated that the Amendment will be filed with the Texas Commission on Environmental Quality and recorded in the Official Public Records of Harris County.

After review and discussion, Director Frederick moved to: (1) adopt the Order Levying Taxes reflecting a total 2023 tax rate of \$0.45 per \$100 of assessed valuation, comprised of \$0.32 to pay debt service on water, sewer, and drainage bonds, \$0.065 to pay debt service on road improvement bonds, and \$0.065 for operations and maintenance; (2) authorize execution of the Amendment to Information Form; and (3) direct that the Order and Amendment be filed appropriately and retained in the District's official records. Director Evans seconded the motion, which passed by unanimous vote.

ENGINEERING MATTERS

No engineering report was received by the Board.

MAINTENANCE OF DETENTION POND

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached. Discussion ensued regarding options for repair of a concrete end structure.

Mr. Scott reviewed a report on maintenance of the Vintage Southeast Detention Pond by Champions, a copy of which is attached.

PARK AND RECREATIONAL FACILITIES

Mr. Simien reviewed the landscape architect's report, a copy of which is attached.

Mr. Simien updated the Board on replacement of the dead Italian cypress trees, noting that the crape myrtles will be planted this month.

Mr. Simien updated the Board regarding construction of the District Connectivity Sidewalk and reviewed and recommended approval of Pay Estimate No. 1 in the amount of \$86,505.19, payable to WCI Services, Inc. ("WCI"), and Change Order No. 1 to the contract with WCI for the District Connectivity Sidewalk to increase the contract in the amount of \$16,092.56. The Board determined that Change Order No. 1 is beneficial to the District.

Mr. Simien reported regarding the fence bordering Aldi, Starbucks, and the District's detention pond. Discussion ensued regarding options for replacement of the fence. The Board requested Murr contact commercial entity owners to request letters of no objection to the replacement of the fence.

Following review and discussion, Director Frederick moved to (1) approve the landscape architect's report; (2) based on the landscape architect's recommendation, approve Pay Estimate No. 1 in the amount of \$86,505.19; payable to WCI; and (3) approve Change Order No. 1 in the amount of \$16,092.56 as an increase to the contract with WCI, based upon the Board's finding that Change Order No. 1 is beneficial to the District and the landscape architect's recommendation. Director Moore seconded the motion, which carried unanimously.

DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

DISTRICT WEBSITE

There was no discussion on this agenda item.

OPERATION OF DISTRICT FACILITIES

Mr. Miller presented the monthly operator’s report, a copy of which is attached, and discussed repairs and maintenance in the District. He stated that the District’s water accountability for the month was 90.91%. Following review and discussion, Director Evans moved to approve the operator’s report. Director Frederick seconded the motion, which passed by unanimous vote.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Miller presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District’s Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Following review and discussion, Director Evans moved to authorize termination of delinquent accounts in accordance with the District’s Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District’s official records. Director Frederick seconded the motion, which passed by unanimous vote.

The Board concurred to conduct the next regular meeting on November 1, 2023, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

Secretary, Board of Directors



LIST OF ATTACHMENTS TO MINUTES

	Minutes Page
Bookkeepers Report.....	2
Tax assessor/collector's report	2
SWS report	3
Champions report	3
Murr report	3
Operator's report.....	4