

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

August 2, 2023

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session, open to the public, in person, on the 2<sup>nd</sup> day of July 2023, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Blair M. Frederick	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Lawrence Kupstas	Assistant Secretary

and all the above were present, thus constituting a quorum.

Also attending in person were: Diane Michaux of Municipal Accounts Consulting, L.P.; Jamar Simien and Michael Murr of Murr Incorporated (“Murr”); Karen Sears of Storm Water Solutions, LLC (“SWS”); Erik Scott of Champions Hydro-Lawn, Inc. (“Champions”); Robert Miller of Inframark Water & Infrastructure Services; Kristy Hebert of Tax Tech, Inc.; Keli Schroeder of BGE, Inc.; and Greer Pagan and Sydney Durham of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the July 5, 2023, regular meeting. After review and discussion, Director Kupstas moved to approve the minutes of the July 5, 2023, regular meeting, as submitted. Director Frederick seconded the motion, which carried unanimously.

DISTRICT SECURITY MATTERS

Director Frederick updated the Board on District security matters.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Michaux presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached. Upon a motion made by Director Frederick and seconded by Director Moore, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report.

SALES TAX TRACKING REPORT

The Board reviewed a sales tax tracking report, a copy of which is attached.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Hebert reviewed the tax assessor/collector's report, a copy of which is attached. She reported that 99.47% of the 2022 tax levy had been collected as of August 1, 2023. Following review and discussion, Director Kupstas moved to approve the tax assessor/collector's report and payment of the tax bills. Director Evans seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Ms. Schroeder reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board on the status of the Water Plant Booster Pump Modifications.

Following review and discussion, Director Frederick moved to approve the engineer's report. Director Evans seconded the motion, which passed by unanimous vote.

MAINTENANCE OF DETENTION POND

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached.

Mr. Scott reviewed a report on maintenance of the Vintage Southeast Detention Pond by Champions, a copy of which is attached.

PARK AND RECREATIONAL FACILITIES

Mr. Simien reviewed the landscape architect's report, a copy of which is attached.

Mr. Simien updated the Board on the status of the District Connectivity, Phase II Sidewalk project. Mr. Pagan presented and reviewed a Letter of No Objection between the District and San Marino Houston, LLC.

Mr. Simien updated the Board regarding construction of the Vintage Royale Sidewalks.

Mr. Simien updated the Board on replacement of the dead Italian cypress trees. He stated that Murr met with Ridgewood Landscape to verify maintenance boundaries.

Mr. Murr reported regarding graffiti on the wood fence bordering the detention pond. Mr. Murr recommended replacement of the wood fence at a cost of \$22,700.00. Discussion ensued regarding ownership of the fence.

Mr. Murr reported on degradation of a section of brick fence in the District. He recommended replacement of a section of the brick fence at a cost of \$89,500.00. Discussion ensued regarding ownership of the fence.

#### DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

#### DISTRICT WEBSITE

There was no discussion on this agenda item.

#### OPERATION OF DISTRICT FACILITIES

Mr. Miller presented the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. He stated that the District's water accountability for the month was 99.41%.

Mr. Miller reviewed a customer appeal for a leak adjustment in the amount of \$16.50.

Following review and discussion, Director Frederick moved to 1) approve the operator's report; and 2) authorize the District operator to offer a leak adjustment to the customer making appeal, as recommended. Director Moore seconded the motion, which passed by unanimous vote.

The Board concurred to conduct the next regular meeting on September 6, 2023, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

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Secretary, Board of Directors



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