

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

April 5, 2023

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 468 (the "District") met in regular session, open to the public, in person, on the 5<sup>th</sup> day of April 2023, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Blair M. Frederick	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Lawrence Kupstas	Assistant Secretary

and all the above were present, thus constituting a quorum.

Also attending in person were: Sergeant Michael Lecompte of the Harris County Sherriff's Department; Tam Trinh of Municipal Accounts Consulting, L.P.; Michael Murr and Jamar Simien of Murr Incorporated; Karen Sears of Storm Water Solutions, LLC ("SWS"); Erik Scott of Champions Hydro-Lawn, Inc. ("Champions"); Robert Miller of Inframark Water & Infrastructure Services; Kristy Hebert of Tax Tech, Inc.; Keli Schroeder of BGE, Inc. ("BGE"); and Greer Pagan, Jane Miller, and Sydney Durham of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the March 1, 2023, regular meeting. After review and discussion, Director Kupstas moved to approve the minutes of the March 1, 2023, regular meeting, as submitted. Director Frederick seconded the motion, which carried unanimously.

DISTRICT SECURITY MATTERS

Sergeant Lecompte updated the Board on District security matters.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached.

Ms. Trinh reviewed a proposed budget for the fiscal year end May 31, 2024, a copy of which is included in the bookkeeper's report.

Upon a motion made by Director Evans and seconded by Director Kupstas, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report.

## TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Hebert reviewed the tax assessor/collector's report, a copy of which is attached. She reported that 97.83% of the 2022 tax levy had been collected as of April 1, 2023. Following review and discussion, Director Moore moved to approve the tax assessor/collector's report and payment of the tax bills. Director Frederick seconded the motion, which passed unanimously.

## ENGINEERING MATTERS

Ms. Schroeder reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board on the status of Water Plant Booster Pump modifications. She requested the Board's approval to authorize BGE to prepare an Elevated Storage Tank Variance report for submittal to the Texas Commission on Environmental Quality ("TCEQ") at an hourly rate not to exceed \$30,000.00.

Ms. Schroeder updated the Board on the status of a lien filed on Premier Vision, a commercial entity in the District.

Ms. Schroeder presented revisions made by the Environmental Protection Agency to the rules regarding lead and copper, a summary of which is included in the engineer's report. She stated that the revised rules require public water systems built after 1988 to develop and update an inventory of Lead Service Lines ("LSL") and submit a statement of no LSLs to the TCEQ by October 16, 2024. Ms. Schroeder requested authorization to complete the Phase I Lead/Copper inventory services at an hourly rate not to exceed \$5,000.00.

Following review and discussion, Director Frederick moved to (1) approve the engineer's report; (2) authorize BGE to prepare an Elevated Storage Tank Variance report for submittal to the TCEQ at an hourly rate not to exceed \$30,000.00; and (3) authorize BGE to complete the Phase I Lead/Copper inventory at an hourly rate not to exceed \$5,000.00. Director Moore seconded the motion, which passed by unanimous vote.

## MAINTENANCE OF DETENTION POND

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached.

Mr. Scott reviewed a report on maintenance of the Vintage Southeast Detention Pond by Champions, a copy of which is attached.

## PARK AND RECREATIONAL FACILITIES

Mr. Simien reviewed the landscape architect's report, a copy of which is attached.

Mr. Simien updated the Board on the status of the District Connectivity, Phase I Sidewalk project.

Mr. Simien updated the Board on the status of the Vintage Royale Sidewalks project.

Mr. Murr updated the Board on Trees for Houston.

## REQUEST FROM BRILL ELEMENTARY PARENT TEACHER ORGANIZATION

There was no discussion on this agenda item.

## DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

## DISTRICT WEBSITE

There was no discussion on this agenda item.

## OPERATION OF DISTRICT FACILITIES

Mr. Miller presented the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. He stated that the District's water accountability for the month was 100.44%.

Mr. Miller presented and reviewed the annual report on the District's Identity Theft Prevention Program, a copy of which is included in the operator's report. Mr. Miller stated that the annual report indicates no significant incidents of identity theft detection and recommended no changes to the program at this time.

Following review and discussion, Director Kupstas moved to (1) approve the operator's report; (2) authorize submittal of one account to collections; and (3) accept the annual report on the Identity Theft Prevention Program, continue the program as currently operating, and direct that the report be filed appropriately and retained in the

District's official records. Director Evans seconded the motion, which passed by unanimous vote.

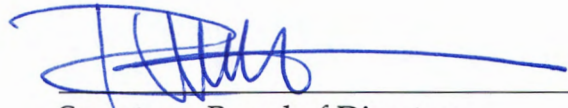
CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Miller presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Following review and discussion, Director Kupstas moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Evans seconded the motion, which passed by unanimous vote.

The Board concurred to conduct the next regular meeting on May 3, 2023, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

  
Secretary, Board of Directors



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