

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

February 1, 2023

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session, open to the public, in person, on the 1st day of February 2023, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Blair M. Frederick	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Lawrence Kupstas	Assistant Secretary

and all the above were present, thus constituting a quorum.

Also attending in person were: Avik Bonnerjee of B&A Municipal Tax Service, LLC; Tam Trinh of Municipal Accounts Consulting, L.P.; Michael Murr and Jamar Simien of Murr Incorporated (“Murr”); Karen Sears of Storm Water Solutions, LLC (“SWS”); Erik Scott of Champions Hydro-Lawn, Inc. (“Champions”); Robert Miller of Inframark Water & Infrastructure Services; Kristy Hebert of Tax Tech, Inc.; Keli Schroeder of BGE, Inc. (“BGE”); and Greer Pagan and Meagan Guilmenot of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the January 4, 2023, regular meeting. After review and discussion, Director Frederick moved to approve the minutes of the January 4, 2023, regular meeting, as submitted. Director Kupstas seconded the motion, which carried unanimously.

DISTRICT SECURITY MATTERS

Director Frederick updated the Board on District security matters.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached. She noted additional check no. 7514, in the amount of \$2,674.92, payable to Harris County Municipal Utility District No. 286. Upon a motion made by Director Kupstas and seconded by Director Frederick, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report.

DISCUSS ASSOCIATION OF WATER BOARD DIRECTORS WINTER CONFERENCE AND AUTHORIZE ATTENDANCE AT SUMMER CONFERENCE

The Board discussed the Association of Water Board Directors winter conference. The Board then considered authorizing attendance at the summer conference. After discussion, Director Kupstas moved to authorize attendance of any interested Directors at the summer conference. Director Frederick seconded the motion, which carried unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Hebert reviewed the tax assessor/collector's report, a copy of which is attached. She reported that 23.24% of the 2022 tax levy had been collected as of February 1, 2023. Following review and discussion, Director Moore moved to approve the tax assessor/collector's report and payment of the tax bills. Director Frederick seconded the motion, which passed unanimously.

ADOPT RESOLUTION CONCERNING EXEMPTIONS FROM TAXATION

The Board considered adopting a Resolution Concerning Exemptions from Taxation. Mr. Pagan reviewed the optional exemptions, including a general residential homestead exemption, and a homestead exemption for disabled persons or persons over 65 years of age. After review and discussion, Director Frederick moved to adopt a Resolution Concerning Exemptions from Taxation, reflecting that the Board of Directors grants a \$20,000 homestead exemption for disabled persons or persons over 65 years of age, grants a general homestead exemption of 20% of the appraised value of residence homesteads, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Moore seconded the motion, which passed by unanimous vote.

REVIEW SALES TAX TRACKING REPORT

Mr. Bonnerjee reviewed with the Board a Sales Tax Permit Audit, a copy of which is attached.

ENGINEERING MATTERS

Ms. Schroeder reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board on the status of Water Plant Booster Pump modifications. She requested the Board's approval to authorize BGE to design the project at an hourly rate not to exceed \$45,000.00.

Ms. Schroeder reported on 14330 Vintage Preserve Parkway Detention Pond maintenance matters. She stated that the current owner is requesting the District to maintain the pond. Discussion ensued. After further discussion, the Board concurred to decline the request from the owner and directed BGE to coordinate with the owner on solutions regarding this matter.

Ms. Schroeder discussed Pilot Gully rehabilitation matters.

Ms. Schroeder discussed CenterPoint Box sinkhole matters.

Following review and discussion, Director Frederick moved to (1) approve the engineer's report; and (2) authorize BGE to design the project relating to Water Plant Booster Pump modifications at an hourly rate not to exceed \$45,000.00. Director Moore seconded the motion, which passed by unanimous vote.

MAINTENANCE OF DETENTION POND

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached. Ms. Sears presented a proposal from SWS in the amount of \$2,950.00 to clean out the Storm Trooper at Vintage Park.

Following review and discussion, Director Frederick moved to approve the proposal from SWS, as discussed. Director Moore seconded the motion, which passed by unanimous vote.

Mr. Scott reviewed reports on maintenance of the Vintage Southeast Detention Pond by Champions, copies of which are attached.

PARK AND RECREATIONAL FACILITIES

Mr. Murr reviewed the landscape architect's report, a copy of which is attached.

Mr. Murr updated the Board on the status of the Vintage Royale Sidewalks project.

Mr. Murr updated the Board on the status of the District Connectivity, Phase I Sidewalk project. Mr. Murr stated that Murr received bids for the project. He then stated he does not recommend awarding the contract at this time and will present additional information to the Board next month.

Mr. Murr updated the Board on Trees for Houston.

DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

DISTRICT WEBSITE

There was no discussion on this agenda item.

OPERATION OF DISTRICT FACILITIES

Mr. Miller presented the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. He stated that the District's water accountability for the month was 97.32%.

Mr. Miller reviewed and presented a manhole survey report for the Board's review and consideration. He then recommended that the Board approve Priority 1 items from the repair summary outlined in the report. Discussion ensued. Following review and discussion, Director Frederick moved to authorize Priority 1 repairs, subject to BGE's review and approval. Director Kupstas seconded the motion, which passed by unanimous vote.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Miller presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Mr. Miller requested the Board's authorization to turn off services of 25 delinquent accounts if balances are not paid by February 20, 2023.

Following review and discussion, Director Frederick moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Moore seconded the motion, which passed by unanimous vote.

The Board concurred to conduct the next regular meeting on March 1, 2023, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



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Secretary, Board of Directors

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