

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

January 4, 2023

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session, open to the public, in person, on the 4th day of January 2023, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Blair M. Frederick	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Lawrence Kupstas	Assistant Secretary

and all the above were present, except Directors Evans, thus constituting a quorum.

Also attending in person were: Tam Trinh of Municipal Accounts Consulting, L.P.; Michael Murr and Jamar Simien of Murr Incorporated; Karen Sears of Storm Water Solutions, LLC (“SWS”); Erik Scott of Champions Hydro-Lawn, Inc. (“Champions”); Robert Miller of Inframark Water & Infrastructure Services; Kristy Hebert of Tax Tech, Inc.; Keli Schroeder of BGE, Inc.; and Greer Pagan and Meagan Guilmenot of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the December 7, 2022, regular meeting. After review and discussion, Director Frederick moved to approve the minutes of the December 7, 2022, regular meeting, as submitted. Director Moore seconded the motion, which carried unanimously.

DISTRICT SECURITY MATTERS

Director Frederick updated the Board on District security matters.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached. Upon a motion made by Director Kupstas and seconded by Director Frederick, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report.

ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE POLICY

Mr. Pagan reported on the District's compliance activities during the prior calendar year related to bond financings. He stated that no corrective action is required at this time.

ANNUAL DISCLOSURE STATEMENTS

Mr. Pagan stated that in accordance with the District's Investment Policy, the District's bookkeeper and the District's Investment Officer, are required to execute disclosure statements that disclose any relationships with banks and brokers who seek to sell investments to the District. He added that the disclosure statements will be filed with the Texas Ethics Commission. After review and discussion, Director Moore moved to accept the disclosure statements from the District's bookkeeper and Investment Officer and direct that they be filed appropriately and retained in the District's official records. Director Frederick seconded the motion, which passed by unanimous vote.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Hebert reviewed the tax assessor/collector's report, a copy of which is attached. She reported that 4.91% of the 2022 tax levy had been collected as of January 4, 2023. Following review and discussion, Director Moore moved to approve the tax assessor/collector's report and payment of the tax bills. Director Frederick seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Ms. Schroeder updated the Board on engineering matters within the District.

MAINTENANCE OF DETENTION POND

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached.

Mr. Scott reviewed reports on maintenance of the Vintage Southeast Detention Pond by Champions, copies of which are attached.

PARK AND RECREATIONAL FACILITIES

Mr. Murr introduced Mr. Simien to the Board and reviewed the landscape architect's report, a copy of which is attached.

Mr. Murr updated the Board on the status of the Vintage Royale Sidewalks project. Mr. Murr reviewed and recommended that the Board approve payment of Pay Application No. 6 in the amount of \$32,320.08, payable to MoBill Contractors, Inc. ("MoBill") for the Vintage Royale Sidewalks project.

Mr. Murr updated the Board on the status of the District Connectivity, Phase I Sidewalk project.

Following review and discussion, Director Moore moved to (1) approve the landscape architect's report; and (2) approve Pay Application No. 6 in the amount of \$32,320.08, payable to MoBill for the Vintage Royale Sidewalks project. Director Frederick seconded the motion, which carried unanimously.

DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

DISTRICT WEBSITE

There was no discussion on this agenda item.

OPERATION OF DISTRICT FACILITIES

Mr. Miller presented the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. He stated that the District's water accountability for the month was 101.46%.

Mr. Miller presented two proposals for the installation of an enclosure at the Claval from Allied Utility Construction LLC ("Allied") and Rage Industrial Solutions LLC. Discussion ensued. Following review and discussion, and based off of the operator's recommendation, Director Moore moved to (1) approve the operator's report; and (2) approve the proposal from Allied in the estimated amount of \$7,700, as discussed. Director Kupstas seconded the motion, which passed by unanimous vote.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Miller presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or

correct their bills and to show why utility services should not be terminated for reason of non-payment.

Mr. Miller requested the Board's authorization to turn off services of eight delinquent accounts if balances are not paid by January 16, 2023. He also requested authorization to turn over two accounts to collections totaling \$457.08.

Following review and discussion, Director Frederick moved to (1) authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records; and (2) authorize submittal of two accounts to collections. Director Moore seconded the motion, which passed by unanimous vote.

PUBLIC UTILITY COMMISSION RULES REGARDING EXTREME WEATHER EMERGENCIES, INCLUDING ISSUANCE OF ONE-TIME NOTICE TO CUSTOMERS AND ADOPT AMENDED RATE ORDER

Mr. Pagan discussed rules adopted by the Public Utility Commission of Texas ("PUC") to implement legislation prohibiting certain retail water or sewer providers from imposing late fees or terminating service for nonpayment of water bills that are due during a period when the previous day's highest temperature and the predicted temperature for the next 24 hours is not higher than 28 degrees Fahrenheit. He then reviewed and discussed the one-time notice of the requirements that must be sent to utility customers by January 31, 2023. Mr. Pagan then presented a proposed Amended Rate Order incorporating the provisions of the PUC rules, including terms for customers to request and receive a payment schedule for payment of bills due during such an extreme weather emergency. After review and discussion, Director Moore moved to authorize the operator to send the one-time notice to District customers and to adopt the Amended Rate Order and direct that it be filed appropriately and retained in the District's official records. Director Frederick seconded the motion, which passed unanimously.

The Board concurred to conduct the next regular meeting on February 1, 2023, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	Minutes Page
Bookkeepers Report.....	2
Tax assessor/collector's report	2
SWS report	2
Murr report	3
Operator's report.....	3