

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

November 2, 2022

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session, open to the public, in person, on the 2nd day of November 2022, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Blair M. Frederick	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Lawrence Kupstas	Assistant Secretary

and all the above were present, except Directors Kupstas and Moore, thus constituting a quorum.

Also attending in person were; Tam Trinh of Municipal Accounts Consulting, L.P.; Avik Bonnerjee of B&A Municipal Tax Service, LLC; Michael Murr of Murr Incorporated (“Murr”); Karen Sears of Storm Water Solutions, LLC (“SWS”); Erik Scott of Champions Hydro-Lawn, Inc. (“Champions”); Juan Montano and Robert Miller of Inframark Water & Infrastructure Services (“Inframark”); Kelley Jurecek of Tax Tech, Inc.; Keli Schroeder of BGE, Inc.; and Greer Pagan and Meagan Guilmenot of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the October 5, 2022, regular meeting. After review and discussion, Director Frederick moved to approve the minutes of the October 5, 2022, regular meeting, as submitted. Director Evans seconded the motion, which carried unanimously.

REVIEW SALES TAX TRACKING REPORT

Mr. Bonnerjee distributed and reviewed with the Board a Sales Tax Permit Audit, a copy of which is attached.

DISTRICT SECURITY MATTERS

Director Frederick updated the Board on District security matters.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached. Upon a motion made by Director Frederick and seconded by Director Evans, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report.

The Board reviewed the District's Investment Policy. After discussion, the Board determined that there was no need to amend the Investment Policy. Director Frederick moved to adopt a Resolution Regarding Annual Review of Investment Policy and direct that the Resolution be filed appropriately and retained in the District's official records. Director Evans seconded the motion, which passed by unanimous vote.

The Board reviewed a Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions. Following review and discussion, Director Frederick moved to adopt a Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions and direct that the Resolution be filed appropriately and retained in the District's official records. Director Evans seconded the motion, which passed unanimously.

APPROVE ANNUAL REPORT AND AUTHORIZE FILING OF SAME IN ACCORDANCE WITH THE DISTRICT'S CONTINUING DISCLOSURE OF INFORMATION AGREEMENT AND AS REQUIRED BY SEC RULE 15C2-12

Mr. Pagan reviewed the District's annual report containing updated financial and operating data to be filed in accordance with the continuing disclosure provisions contained in the bond resolutions. He stated that the District is required to file certain financial and operating data with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access System ("EMMA"). Following review and discussion, Director Frederick moved to approve the annual report, authorize the attorney to submit the District's updated financial and operating data in compliance with the continuing disclosure provisions contained in the bond resolution through EMMA, and direct that the report be filed appropriately and retained in the District's official records. Director Evans seconded the motion, which passed unanimously.

ANNUAL REVIEW OF PROCEDURES FOR CONTINUING DISCLOSURE COMPLIANCE

The Board reviewed the District's procedures for continuing disclosure compliance. Mr. Pagan stated that no changes are required at this time.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek reviewed the tax assessor/collector's report, a copy of which is attached. She reported that 99.59 % of the 2021 tax levy had been collected as of November 2, 2022. Following review and discussion, Director Frederick moved to approve the tax assessor/collector's report and payment of the tax bills. Director Evans seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Ms. Schroeder reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board on the status of the Vintage Preserve Parkway's Storm Sewer construction project. Ms. Schroeder reviewed and recommended Pay Estimate No. 2, in Final, in the amount of \$6,897.10, payable to HM General Contractors ("HM").

Following review and discussion, Director Frederick moved to (1) approve the engineer's report; and (2) approve Pay Estimate No. 2, in Final, the amount of \$6,897.10, payable to HM. Director Evans seconded the motion, which passed by unanimous vote.

MAINTENANCE OF DETENTION POND

Mr. Scott reviewed reports on maintenance of the Vintage Southeast Detention Pond by Champions, copies of which are attached. The Board discussed graffiti matters within the District and requested Champions to remove the graffiti, as discussed.

The Board reviewed a proposal from Lake Management Services ("LMS") in the amount of \$15,134.92 to replace the existing Otterbine fountain with a new system. Following review and discussion, Director Frederick moved to approve LMS's proposal, as presented. Director Evans seconded the motion, which passed by unanimous vote.

PARK AND RECREATIONAL FACILITIES

Mr. Murr reviewed the landscape architect's report, a copy of which is attached.

Mr. Murr updated the Board on the status of the Vintage Royale Sidewalks project. Mr. Murr reviewed and recommended that the Board approve payment of Pay

Application No. 4 in the amount of \$24,933.60, payable to MoBill Contractors, Inc. ("MoBill") for the Vintage Royale Sidewalks project.

Mr. Murr updated the Board on the status of the District Connectivity, Phase I Sidewalk project. Mr. Murr then requested the Board's approval to authorize Murr to obtain bids for the District Connectivity, Phase I Sidewalk project.

Mr. Murr presented options to plant trees from Trees for Houston for the Board's consideration. Discussion ensued on costs and maintenance associated with tree planting. Following discussion, Director Evans moved to authorize Murr to purchase and plant 210 three to five-gallon trees in the amount of \$25.00 to plant each tree and 40 15-gallon trees in the amount of \$45.00 each and \$25.00 to plant each tree. Director Frederick seconded the motion, which carried unanimously.

Following review and discussion, Director Evans moved to (1) approve Pay Application No. 4 in the amount of \$24,933.60, payable to MoBill for the Vintage Royale Sidewalks project; and (2) authorize Murr to obtain bids for the District Connectivity, Phase I Sidewalk project. Director Frederick seconded the motion, which carried unanimously.

#### MAINTENANCE OF DETENTION POND CONTINUED

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached.

Ms. Sears updated the Board on the status of the sinkhole repairs near the side slope at the Vintage Park Reserve.

#### DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

#### DISTRICT WEBSITE

There was no discussion on this agenda item.

#### OPERATION OF DISTRICT FACILITIES

Mr. Miller presented the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. He stated that the District's water accountability for the month was 100.73%.

Mr. Miller requested the Board's approval to authorize repairs to the Cla-Val in the amount of \$1,774.00.

Mr. Miller requested the Board's approval to authorize Inframark to clean the brush and overhang along the fence at the District's water plant in the amount of \$2,145.00.

Mr. Miller requested the Board's approval to authorize repairs to the Cla-Val for the blow-off in the amount of \$7,197.34.

Mr. Miller reviewed and recommended approval of a Resolution Approving Central Bank's Electronic Lockbox Payment Services for District Customers, an Addendum to Operator Service Agreement between the District and Inframark, and Processing Agreement with Central Bank.

Following review and discussion, Director Evans moved to (1) approve the operator's report; (2) authorize repairs to the Cla-Val in the amount of \$1,774.00; (3) authorize Inframark to clean the brush and overhang along the fence at the District's water plant in the amount of \$2,145.00; (4) authorize repairs to the Cla-Val for the blow-off in the amount of \$7,197.34; (5) adopt the Resolution Approving Central Bank's Electronic Lockbox Payment Services for District Customers; (6) approve an Addendum to Services Agreement between the District and Inframark; and (7) approve a Processing Agreement with Central Bank; Director Frederick seconded the motion, which passed unanimously.

#### CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Miller presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Mr. Miller requested the Board's authorization to turn off services of 15 delinquent accounts if balances are not paid by November 19, 2022.

Mr. Miller presented a resident's leak adjustment request due to a leak in their sprinkler system for the Board's consideration and approval. Discussion ensued. Following discussion, the Board concurred to decline the resident's leak adjustment request.

Following review and discussion, Director Evans moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Frederick seconded the motion, which passed by unanimous vote.

AMEND RATE ORDER

There was no discussion on this agenda item.

FUEL SURGE PRICE AND AUTHORIZE THE APPROPRIATE ACTION

Mr. Miller presented Inframark's fuel surcharge amendment for the Boards' review and consideration. Discussion ensued. Following review and discussion, Director Frederick moved to approve the fuel surcharge amendment. Director Evans seconded the motion, which passed by unanimous vote.

The Board concurred to conduct the next regular meeting on December 7, 2022, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



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Secretary, Board of Directors

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