

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

October 5, 2022

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session, open to the public, in person, on the 5th day of October 2022, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Blair M. Frederick	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Lawrence Kupstas	Assistant Secretary

and all the above were present, except Director Frederick, thus constituting a quorum.

Also attending in person were Trevor Konopka of Robert W. Baird & Co. Incorporated; Tam Trinh of Municipal Accounts Consulting, L.P.; Michael Murr of Murr Incorporated; Karen Sears of Storm Water Solutions, LLC (“SWS”); Erik Scott of Champions Hydro-Lawn, Inc. (“Champions”); Juan Montano and Robert Miller of Inframark Water & Infrastructure Services (“Inframark”); Kelley Jurecek of Tax Tech, Inc.; Keli Schroeder of BGE, Inc.; and Greer Pagan and Meagan Guilmenot of Allen Boone Humphries Robinson LLP (“ABHR”).

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the September 7, 2022, regular meeting. After review and discussion, Director Moore moved to approve the minutes of the September 7, 2022, regular meeting, as submitted. Director Kupstas seconded the motion, which carried unanimously.

DISTRICT SECURITY MATTERS

There was no discussion on this agenda item.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached.

Upon a motion made by Director Kupstas and seconded by Director Moore, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek reviewed the tax assessor/collector's report, a copy of which is attached. She reported that 99.54 % of the 2021 tax levy had been collected as of October 5, 2022. Following review and discussion, Director Moore moved to approve the tax assessor/collector's report and payment of the tax bills. Director Evans seconded the motion, which passed unanimously.

CONDUCT PUBLIC HEARING REGARDING DISTRICT'S TAX RATE, ADOPT ORDER LEVYING TAXES, AND AUTHORIZE EXECUTION OF AMENDMENT TO INFORMATION FORM

Ms. Jurecek stated that notice was published of the public hearing to be held at today's meeting regarding adoption of the District's proposed 2022 total tax rate of \$0.495. The Board opened the public hearing. There being no comments from the public, the Board closed the public hearing. Mr. Pagan reviewed an Order Levying Taxes reflecting the proposed 2022 tax rate. He then presented an Amendment to Information Form reflecting the tax rate and stated that the Amendment will be filed with the Texas Commission on Environmental Quality and recorded in the Official Public Records of Harris County. After review and discussion, Director Moore moved to (1) adopt the Order Levying Taxes reflecting a total 2022 tax rate of \$0.495 per \$100 of assessed valuation, comprised of \$0.35 to pay debt service on water, sewer, and drainage bonds, \$0.07 to pay debt service on road improvement bonds, and \$0.075 for operations and maintenance; (2) authorize execution of the Amendment to Information Form; and (3) direct that the Order and Amendment be filed appropriately and retained in the District's official records. Director Evans seconded the motion, which passed by unanimous vote.

ENGINEERING MATTERS

Ms. Schroeder reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board on the status of the Vintage Preserve Parkway's Storm Sewer construction project. Ms. Schroeder reviewed and recommended Pay Estimate No. 1, in the amount of \$62,073.90, payable to HM General Contractors.

Following review and discussion, Director Kupstas moved to (1) approve the engineer's report; and (2) approve Pay Estimate No. 1, in the amount of \$62,073.90, payable to HM General Contractors. Director Moore seconded the motion, which passed by unanimous vote.

MAINTENANCE OF DETENTION POND

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached.

Ms. Sears updated the Board on the status of the sinkhole repairs near the side slope at the Vintage Park Reserve.

Mr. Scott reviewed reports on maintenance of the Vintage Southeast Detention Pond by Champions, copies of which are attached.

PARK AND RECREATIONAL FACILITIES

Mr. Murr reviewed the landscape architect's report, a copy of which is attached.

Mr. Murr updated the Board on the status of the Vintage Royale Sidewalks project. Mr. Murr reviewed and recommended that the Board approve payment of Pay Application No. 3 in the amount of \$10,635.30, payable to MoBill Contractors, Inc. ("MoBill") for the Vintage Royale Sidewalks project.

Mr. Murr updated the Board on the status of the District Connectivity, Phase I Sidewalk project. Discussion ensued.

Mr. Murr presented options to plant trees from Trees for Houston for the Board's consideration. Discussion ensued on costs and maintenance associated with tree planting. Following discussion, the Board concurred to table taking action on this item until a later date.

Following review and discussion, Director Moore moved to approve Pay Application No. 3 in the amount of \$10,635.30, payable to MoBill for the Vintage Royale Sidewalks project. Director Kupstas seconded the motion, which carried unanimously.

DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

DISTRICT WEBSITE

There was no discussion on this agenda item.

OPERATION OF DISTRICT FACILITIES

Mr. Miller presented the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. He stated that the District's water accountability for the month was 103.93%.

Mr. Miller requested the Board's authorization to conduct a survey of the sanitary sewer manholes within the District in the estimated amount of \$6,600.

Mr. Miller requested the Board's authorization to repair commercial meters within the District in the amount of \$14,421.

The Board discussed Inframark adding a fuel surge charge to the resident's water bill and requested ABHR to add an agenda item for next month's meeting for further review and consideration.

Following review and discussion, Director Kupstas moved to (1) approve the operator's report; (2) authorize Inframark to perform the sanitary sewer manhole survey; and (3) authorize Inframark to repair commercial meters within the District. Director Moore seconded the motion, which passed unanimously.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Miller presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Mr. Miller requested the Board's authorization to turn off services of 11 delinquent accounts if balances are not paid by October 17, 2022.

Following review and discussion, Director Moore moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Kupstas seconded the motion, which passed by unanimous vote.

AMEND RATE ORDER

There was no discussion on this agenda item.

The Board concurred to conduct the next regular meeting on November 2, 2022, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



(SEAL)

Secretary, Board of Directors

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