

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

August 3, 2022

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session, open to the public, in person, on the 3rd day of August 2022, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Blair M. Frederick	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Lawrence Kupstas	Assistant Secretary

and all the above were present, thus constituting a quorum.

Also attending in person were Avik Bonnerjee of B&A Municipal Tax Service, LLC (“B&A”); Tam Trinh of Municipal Accounts Consulting, L.P.; Michael Murr of Murr Incorporated; Karen Sears of Storm Water Solutions, LLC (“SWS”); Scott Gray of Champions Hydro-Lawn, Inc. (“Champions”); Juan Montano and Robert Miller of Inframark Water & Infrastructure Services; Kristy Hebert of Tax Tech, Inc.; Keli Schroeder of BGE, Inc. (“BGE”); and Greer Pagan, Alexandra Manautou and Meagan Guilmenot of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the July 6, 2022, regular meeting. After review and discussion, Director Frederick moved to approve the minutes of the July 6, 2022, regular meeting, as submitted. Director Moore seconded the motion, which carried unanimously.

DISTRICT SECURITY MATTERS

Director Frederick updated the Board on the status of Interlocal Agreement with Harris County for the substation.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached.

Upon a motion made by Director Kupstas and seconded by Director Frederick, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Hebert reviewed the tax assessor/collector's report, a copy of which is attached. She reported that 99.15% of the 2021 tax levy had been collected as of August 3, 2022. Following review and discussion, Director Frederick moved to approve the tax assessor/collector's report and payment of the tax bills. Director Moore seconded the motion, which passed unanimously.

REVIEW SALES TAX TRACKING REPORT

Mr. Bonnerjee reviewed a Sales Tax Permit Audit prepared by B&A, a copy of which is attached.

ENGINEERING MATTERS

Ms. Schroeder reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board on the status of the Vintage Preserve Parkway's Storm Sewer construction project.

Ms. Schroeder updated the Board on the status of the 14430 Vintage Preserve Parkway Storm Sewer Easement (the "Easement") and requested the Board's authorization of the Easement.

Ms. Schroeder updated the Board on the status of the Vintage Park multi-family development and requested the Board's approval of the abandonment of the existing water line easements.

Ms. Schroeder updated the Board on the status of the capacity allocation audit.

Ms. Schroeder updated the Board on the status of St. Lukes's Pond and noted sinkholes near the side slope at the Vintage Park Reserve. She then stated that SWS will obtain proposals for repair and present them at the next meeting for discussion and the Board's consideration. Discussion ensued.

Following review and discussion, Director Frederick moved to (1) approve the engineer's report; (2) approve the Easement, as discussed; (3) approve the abandonment

of the existing water line easements; and (4) authorize SWS to obtain proposals and repair sinkhole matters at the Vintage Park Reserve in the amount not to exceed \$20,000, subject to BGE's review and approval. Director Moore seconded the motion, which passed by unanimous vote.

MAINTENANCE OF DETENTION POND

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached.

Mr. Gray reviewed reports on maintenance of the Vintage Southeast Detention Pond by Champions, copies of which are attached.

The Board discussed graffiti in the District and requested Champions to remove the graffiti, as discussed.

PARK AND RECREATIONAL FACILITIES

Mr. Murr reviewed the landscape architect's report, a copy of which is attached.

Mr. Murr updated the Board on the status of the Vintage Royale Sidewalks project.

Mr. Murr updated the Board on the status of temporarily hand watering the planted trees from Trees of Houston located at Vintage Park.

Mr. Murr updated the Board on the status of the District Connectivity, Phase I Sidewalk project.

DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

DISTRICT WEBSITE

There was no discussion on this agenda item.

OPERATION OF DISTRICT FACILITIES

Mr. Montano presented the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. He stated that the District's water accountability for the month was 101.75%.

Mr. Montano updated the Board regarding the Fire Hydrant survey. He then requested approval to repair and paint the Fire Hydrants in the respective amounts of \$1,100 and \$400.

Following review and discussion, Director Moore moved to (1) approve the operator's report; and (2) approve Inframark's request to repair and paint the Fire Hydrants in the respective amounts of \$1,100 and \$400. Director Kupstas seconded the motion, which passed unanimously.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Montano presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Mr. Montano requested the Board's authorization to turn off services of six delinquent accounts if balances are not paid by August 15, 2022.

Following review and discussion, Director Moore moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Kupstas seconded the motion, which passed by unanimous vote.

AMEND RATE ORDER

There was no discussion on this agenda item.

AMENDED RESOLUTION ESTABLISHING ADDRESSES AND METHODS FOR TEXAS PUBLIC INFORMATION ACT REQUESTS

Mr. Pagan reviewed with the Board an Amended Resolution Establishing Addresses and Methods for Texas Public Information Act Requests ("Amended Resolution") to clarify the addresses and methods for receipt of requests for public information under the Texas Public Information Act ("TPIA Requests"). After review and discussion, Director Frederick moved to: (1) adopt the Amended Resolution to (a) designate the address of the District's official office and mailing address as the designated mailing address and hcmud468@txdistricts.info as the designated email address for receipt of TPIA Requests to the District, (b) approve electronic submission through the District's website, <https://hcmud468.com/>, as an additional method for submittal of TPIA Requests to the District, and (c) direct that the designated addresses and methods be printed on the sign displayed by the District under Section 552.205, Texas Government Code, and posted continuously on the District's Internet website; and (2) direct the Amended Resolution to be filed appropriately and retained in the District's official records. Director Moore seconded the motion, which passed unanimously.

CONVENE IN EXECUTIVE SESSION

The Board did not convene in Executive Session.

RECONVENE IN OPEN SESSION

This item was not necessary.

The Board concurred to conduct the next regular meeting on September 7, 2022, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



/s/ Robert Moore
Secretary, Board of Directors

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