

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

June 1, 2022

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session, open to the public, in person, on the 1st day of June 2022, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Lawrence Kupstas	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Blair M. Frederick	Assistant Secretary

and all the above were present, except Director Carter, thus constituting a quorum.

Also attending in person were Cory Burton and Tam Trinh of Municipal Accounts Consulting, L.P.; Michael Murr of Murr Incorporated; Karen Sears of Storm Water Solutions, LLC (“SWS”); Scott Gray of Champions Hydro-Lawn, Inc. (“Champions”); Juan Montano and Robert Miller of Inframark Water & Infrastructure Services (“Inframark”); Kelley Jurecek of Tax Tech, Inc.; Keli Schroeder of BGE, Inc. (“BGE”); and Greer Pagan, Kristina Pekkala and Meagan Guilmenot of Allen Boone Humphries Robinson LLP (“ABHR”).

PUBLIC COMMENT

Director Kupstas offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Kupstas moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the May 4, 2022, regular meeting. After review and discussion, Director Frederick moved to approve the minutes of the May 4, 2022, regular meeting, as submitted. Director Moore seconded the motion, which carried unanimously.

2022 DIRECTORS ELECTION

The Board considered approving a Certificate of Election, reflecting the election of Larry Kupstas, Robert Moore, and Blair Frederick to the Board of Directors of the District each for a four-year term. After review and discussion, Director Moore moved to approve the Certificate of Election and the distribution of same to Directors Kupstas,

Moore, and Frederick, and direct that the Certificate of Election be filed appropriately and retained in the District's official records. Director Kupstas seconded the motion, which passed by unanimous vote.

Mr. Pagan reviewed the Sworn Statements and Oaths of Office for Directors Kupstas, Moore, and Frederick. After review and discussion, Director Moore moved that the Board approve the Sworn Statements and Oaths of Office and direct that the documents be filed appropriately and retained in the District's official records, and that the Oaths of Office be filed with the Secretary of State, as required by law. Director Kupstas seconded the motion, which passed by unanimous vote.

REORGANIZE THE BOARD

The Board then considered reorganizing the Board. After discussion, the Board concurred to reorganize the Board as follows:

Kenneth P. Carter	President
Blair M. Frederick	Vice President
Robert Moore	Secretary
William T. Evans	Assistant Vice President
Lawrence Kupstas	Assistant Secretary

DISTRICT REGISTRATION FORM

The Board then considered authorizing filing of an updated District Registration Form with the TCEQ, reflecting the terms of the newly elected directors of the Board. Following review and discussion, Director Moore moved to authorize filing of the updated District Registration Form with the TCEQ and direct that the District Registration Form be filed appropriately and retained in the District's official records. Director Kupstas seconded the motion, which passed by unanimous vote.

DISTRICT SECURITY MATTERS

Mr. Pagan and Director Frederick updated the Board on the status of Interlocal Agreement with Harris County for the substation.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached.

Upon a motion made by Director Moore and seconded by Director Frederick, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek reviewed the tax assessor/collector's report, a copy of which is attached. She reported 99.06% of the 2021 tax levy had been collected as of June 1, 2022. Following review and discussion, Director Frederick moved to approve the tax assessor/collector's report and payment of the tax bills. Director Moore seconded the motion, which passed unanimously.

AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION OF DELINQUENT TAXES

Mr. Pagan reviewed the state tax law policies governing the collection of delinquent taxes. The Board considered authorizing the District's delinquent tax attorney to proceed with the collection of the 2021 delinquent tax accounts. After discussion, Director Frederick moved to authorize the delinquent tax attorney to proceed with collection of 2021 delinquent taxes. Director Moore seconded the motion, which passed by unanimous vote.

ENGINEERING MATTERS

Ms. Schroeder reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board on the status of the Vintage Preserve Parkway's Storm Sewer construction project. Ms. Schroeder stated that BGE received pricing for the labor and materials associated with the relocation in the amount of \$68,971.00. She then stated that BGE and ABHR recommend that the District enter into a short-term agreement with the contractor for the project. Discussion ensued.

Mr. Pagan informed the Board that pursuant to Section 49.273(j) of the Texas Water Code, the Board is not required to advertise or seek competitive bids for the district facilities if the scope or extent of the repair work cannot be readily ascertained or if the nature of the project does not readily lend itself to competitive bidding and that a proposal less than \$75,000 is acceptable.

Following review and discussion, Director Frederick moved to (1) approve the engineer's report; and (2) approve the contract between the District and the contractor for the Vintage Preserve Parkway's Storm Sewer relocation project, subject to attorney review. Director Moore seconded the motion, which passed by unanimous vote.

MAINTENANCE OF DETENTION POND

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached. She also noted a small hole near the side slope, which SWS is currently monitoring.

Mr. Gray reviewed reports on maintenance of the Vintage Southeast Detention Pond by Champions, copies of which are attached.

PARK AND RECREATIONAL FACILITIES

Mr. Murr reviewed the landscape architect's report, a copy of which is attached.

Mr. Murr updated the Board on the status of the Vintage Royale Sidewalks project.

Mr. Murr updated the Board on the status of the District Connectivity, Phase I Sidewalk project.

DEVELOPMENT IN THE DISTRICT

The Board discussed development in the District.

DISTRICT WEBSITE

There was no discussion on this agenda item.

OPERATION OF DISTRICT FACILITIES

Mr. Montano introduced Robert Miller to the Board and presented the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. He stated that the District's water accountability for the month was 103.26%.

Mr. Montano updated the Board on the status of the survey of the sanitary sewer manholes within the District.

Mr. Montano requested the Board's approval to conduct the District's annual meter testing in the amount of \$13,415.00.

Mr. Montano requested that the Board authorize the submittal of one account to collections in the amount of \$75.33.

Mr. Montano reviewed the Consumer Confidence Report ("CCR") with the Board, a copy of which is attached to the operator's report. He stated that Inframark will distribute and file the CCR.

Following review and discussion, Director Moore moved to (1) approve the operator's report; (2) authorize Inframark to conduct the annual meter testing, as discussed; (3) authorize submittal of one account to collections; and (4) approve the CCR, authorize Inframark to distribute the CCR to customers, and file the certificate of delivery with the Texas Commission on Environmental Quality. Director Kupstas seconded the motion, which passed unanimously.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Montano presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Mr. Montano requested the Board's authorization to turn off services of six delinquent accounts if balances are not paid by June 13, 2022.

Following review and discussion, Director Moore moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Kupstas seconded the motion, which passed by unanimous vote.

AMEND RATE ORDER

The Board considered amending the District's Rate Order to reflect an increase in the base residential and water rates, as discussed at the previous Board meeting. Following review and discussion, Director Frederick moved to adopt the Amended Rate Order and direct that the Amended Rate Order be filed appropriately and retained in the District's official records. Director Moore seconded the motion.

The Board concurred to conduct the next regular meeting on July 6, 2022, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



Secretary, Board of Directors

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