

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

December 1, 2021

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 468 (the "District") met in regular session, open to the public, in person, on the 1st day of December 2021, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Lawrence Kupstas	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Blair M. Frederick	Assistant Secretary

and all the above were present, except Director Kupstas, thus constituting a quorum.

Also attending were: Fred Hazel, Blake Karban and Brian Munger with TX-Davis Development, Inc ("Davis"); John Roberts of Jones Lang LaSalle; Karen Sears of Storm Water Solutions, LLC ("SWS"); Tam Trinh of Municipal Accounts Consulting, L.P.; Scott Gray of Champions Hydro-Lawn, Inc. ("Champions"); Juan Montano of Inframark Water & Infrastructure Services; Kelley Jurecek of Tax Tech, Inc.; Keli Schroeder of BGE, Inc.; Michael Murr of Murr Incorporated; and Greer Pagan and Meagan Guilmenot of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENT

Director Carter offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Carter moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the November 3, 2021, regular meeting. After review and discussion, Director Frederick moved to approve the minutes of the November 3, 2021, regular meeting, as submitted. Director Moore seconded the motion, which carried unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Jurecek reviewed the tax assessor/collector's report, a copy of which is attached. She reported that 99.39% of the 2020 tax levy had been collected as of November 30, 2021. Following review and discussion, Director Moore moved to approve the tax

assessor/collector's report and payment of the tax bills. Director Evans seconded the motion, which passed unanimously.

#### ENGINEERS REPORT/ANNEXATION MATTERS

Mr. Pagan updated the Board on the status of the pending annexation and discussed the tree and landscape preservation agreement (the "Agreement") between the District and DD HP Vintage LLC. Mr. Pagan then requested Board authorization and execution of the Agreement, subject to attorney final review.

After review and discussion, Director Frederick moved to authorize and execute the Agreement, subject to attorney final review. Director Moore seconded the motion, which passed by unanimous vote.

#### DISTRICT SECURITY MATTERS

The Board reviewed the security report from the Harris County Sheriff's Office, a copy of which is attached.

#### REVIEW FINAL ARBITRAGE REBATE REPORT FOR THE SERIES 2011 BONDS

The Board reviewed the Final Excess Earnings Report for the District's Series 2011 Bonds prepared by OmniCap. Mr. Pagan noted that the report states that no arbitrage rebate payments are due to the United States Treasury.

#### FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached. Upon a motion made by Director Frederick and seconded by Director Evans, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report.

Mr. Pagan stated the Association of Water Board Directors ("AWBD") winter conference will be held from January 28-29, 2022. The Board discussed fees of office and expenses in connection with the AWBD winter conference. No action was required.

#### STREET LIGHT FUNDING

Mr. Pagan stated he would work on a cost-sharing agreement for Board review.

#### ENGINEERING MATTERS

Ms. Schroeder reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board regarding the status of the design for the Chasewood Waterline Loop. Ms. Schroeder reported that the District received five bids for the construction of Chasewood Waterline Loop. She recommended that the Board award the contract to the low bidder, Scohil Construction Services, LLC (“Scohil”), in the amount of \$387,459.00. Discussion ensued. The Board concurred that, in its judgment, Scohil was a responsible bidder who would be most advantageous to the District and would result in the best and most economical completion of the project.

Ms. Schroeder updated the Board regarding the status of the Outfall Repair along Cypress Creek.

Following review and discussion, and based on the engineer’s recommendation, Director Frederick moved to (1) approve the engineer’s report; and (2) award the contract for the construction of the Chasewood Waterline Loop to Scohil, the lowest bidder, in the amount of \$387,459.00, subject to verification of Scohil’s qualifications and references and ABHR’s approval of payment and performance bonds and review of the certificate of insurance and endorsements, if any, provided by the contractor. Director Evans seconded the motion, which passed by unanimous vote.

#### MAINTENANCE OF DETENTION POND

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached.

Mr. Gray reviewed a report on maintenance of the Vintage Southeast Detention Pond by Champions, a copy of which is attached. Ms. Schroeder presented a proposal from Champions in the amount of \$12,376.00 for outfall erosion repair at the District’s Vintage Southeast Detention Pond.

Following review and discussion, Director Frederick moved to approve the proposal in the amount of \$12,376.00 from Champions. Director Moore seconded the motion, which passed by unanimous vote.

#### PARK AND RECREATIONAL FACILITIES

Mr. Murr reviewed the landscape architect’s report, a copy of which is attached.

Mr. Murr updated the Board on the status of the Vintage Royale Sidewalks project.

Mr. Murr updated the Board on the Trees for Houston project.

Mr. Murr updated the Board on the status of the District Connectivity, Phase I Sidewalk project. He then reported that the Harris County Attorney General’s office drafted an interlocal agreement for ABHR’s review. Mr. Murr then requested the Board’s approval of the interlocal agreement, subject to attorney review.

After review and discussion, Director Moore moved to approve the Harris County interlocal agreement, subject to attorney review. Director Evans seconded the motion, which passed by unanimous vote.

#### DEVELOPMENT IN THE DISTRICT

There was no discussion on this agenda item.

#### DISTRICT WEBSITE

There was no discussion on this agenda item.

#### OPERATION OF DISTRICT FACILITIES

Mr. Montano presented the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. He stated that the District's water accountability for the month was 106%.

Following review and discussion, Director Evans moved to approve the operator's report. Director Frederick seconded the motion, which passed unanimously.

#### RESOLUTION APPROVING ELECTRONIC PAYMENT SERVICES FOR DISTRICT CUSTOMERS

Mr. Montano presented and reviewed a Resolution Approving Electronic Payment Services for District Customers (the "Resolution") and related payment processing agreements with Pace and T-Tech. Following review and discussion, Director Evans moved to adopt the Resolution and direct that the Resolution and the related agreements be filed appropriately and retained in the District's official records. Director Frederick seconded the motion, which passed unanimously.

#### CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Montano presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Mr. Montano requested the Board's authorization to turn off services of 14 delinquent accounts if balances are not paid by December 12, 2021.

Following review and discussion, Director Evans moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the

delinquent customer list be filed appropriately and retained in the District's official records. Director Frederick seconded the motion, which passed by unanimous vote.

AMEND RATE ORDER

There was no discussion on this agenda item.

REVIEW AND UPDATE EMINENT DOMAIN REPORT TO THE TEXAS COMPTROLLER

Mr. Pagan reported on the requirement to file the District's Eminent Domain Authority Annual Report with the Comptroller of the State of Texas pursuant to Senate Bill 1812. He stated that ABHR will file the District's Eminent Domain Authority Annual Report for 2021 before the required deadline.

The Board concurred to conduct the next regular meeting in person on January 5, 2022, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



/s/Robert Moore  
Secretary, Board of Directors

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