

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

October 6, 2021

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session, open to the public, in person, on the 6th day of October 2021, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Kenneth P. Carter	President
Lawrence Kupstas	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Blair M. Frederick	Assistant Secretary

and all the above were present, except Director Evans, thus constituting a quorum.

Also attending were: Tim Applewhite of McGrath and Co., PLLC; Karen Sears of Storm Water Solutions, LLC (“SWS”); Tam Trinh and Cory Burton of Municipal Accounts Consulting, L.P. (“MAC”); Scott Gray of Champions Hydro-Lawn, Inc. (“Champions”); Juan Montano of Inframark Water & Infrastructure Services; Anna Duarte of Tax Tech, Inc.; Keli Schroeder of BGE, Inc.; Michael Murr of Murr Incorporated (“Murr”); and Greer Pagan and Meagan Guilmenot of Allen Boone Humphries Robinson LLP (“ABHR”).

PUBLIC COMMENT

There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of the September 1, 2021, regular meeting. After review and discussion, Director Frederick moved to approve the minutes of the September 1, 2021, regular meeting, as submitted. Director Moore seconded the motion, which carried unanimously.

DISTRICT SECURITY MATTERS

The Board reviewed the security report from the Harris County Sheriff’s Office (“HSCO”), a copy of which is attached. Director Frederick discussed available office spaces for the HSCO to help mitigate security concerns within the District. The Board also discussed a possible interlocal agreement between the District and the HSCO. Director

Frederick stated he would gather additional information and present it at the next meeting for Board consideration.

APPROVE AUDIT FOR FISCAL YEAR END MAY 31, 2021

Mr. Applewhite reviewed the District's audit for the fiscal year ending May 31, 2021. After review and discussion, Director Kupstas moved to approve the audit, subject to final review by ABHR, and direct that the audit be filed appropriately and retained in the District's official records. Director Frederick seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Trinh presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached. Upon a motion made by Director Moore and seconded by Director Frederick, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report.

STREET LIGHT FUNDING

The Board discussed funding streetlights within the District at approximately \$1500 per month. Director Frederick explained that the homeowners association ("HOA") is currently covering the cost of the street lights, but he recommended the Board absorbs the costs moving forward. Mr. Pagan stated he would work on a cost-sharing agreement for Board review.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Duarte reviewed the tax assessor/collector's report, a copy of which is attached. She reported that 99.39% of the 2020 tax levy had been collected as of September 30, 2021. Following review and discussion, Director Frederick moved to approve the tax assessor/collector's report and payment of the tax bills. Director Kupstas seconded the motion, which passed unanimously.

CONDUCT PUBLIC HEARING REGARDING DISTRICT'S TAX RATE, ADOPT ORDER LEVYING TAXES, AND AUTHORIZE EXECUTION OF AMENDMENT TO INFORMATION FORM

Ms. Duarte stated that notice was published of the public hearing to be held at today's meeting regarding adoption of the District's proposed 2021 total tax rate of \$0.53. The Board opened the public hearing. There being no comments from the public, the Board closed the public hearing. Mr. Pagan reviewed an Order Levying Taxes reflecting the proposed 2021 tax rate. He then presented an Amendment to Information Form reflecting the tax rate and stated that the Amendment will be filed with the Texas Commission on Environmental Quality and recorded in the Official Public Records of

Harris County. After review and discussion, Director Frederick moved to (1) adopt the Order Levying Taxes reflecting a total 2021 tax rate of \$0.53 per \$100 of assessed valuation, comprised of \$0.38 to pay debt service on water, sewer, and drainage bonds, \$0.07 to pay debt service on road improvement bonds, and \$0.08 for operations and maintenance; (2) authorize execution of the Amendment to Information Form; and (3) direct that the Order and Amendment be filed appropriately and retained in the District's official records. Director Moore seconded the motion, which passed by unanimous vote.

ADOPT RESOLUTION NOMINATING CANDIDATE FOR BOARD OF DIRECTOR ELECTION FOR HARRIS COUNTY APPRAISAL DISTRICT

There was no action on this agenda item.

AUTHORIZE FILING OF CRITICAL LOAD SPREADSHEET WITH NEW RETAIL ELECTRIC PROVIDER

The Board reviewed the District's critical load spreadsheet, which had been previously provided to the District's operator, engineer, and bookkeeper for review. A copy of the critical load spreadsheet is attached. Mr. Pagan noted that the critical load information on the District's facilities is required to be reviewed at least annually and provided to certain entities, which include the District's electricity provider, the Public Utility Commission, and other governmental entities. After review and discussion, Director Kupstas made a motion to approve the critical load spreadsheet, authorize providing it to the appropriate entities, and direct that a copy be retained in the District's official records. Director Frederick seconded the motion, which carried unanimously.

ENGINEERING MATTERS

Ms. Schroeder reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board regarding the status of the design for the Chasewood Waterline Loop.

Ms. Schroeder updated the Board on the status of the pending annexation within the District.

Ms. Schroeder gave an update on the Charterwood Municipal Utility District Wastewater Treatment Blower Project. The contract was awarded to, C3 Constructors, LLC, ("C3"), the lowest bidder in the amount of \$865,000.00. Ms. Schroeder noted that the District's share of the project would be an estimated amount of \$445,604.45 plus engineering costs. She then noted that a re-rating analysis was submitted to the Texas Commission on Environmental Quality to potentially lower the District's flow per connection. Discussion ensued on funding the District's pro-rata share of the project.

Following review and discussion, Director Frederick moved to (1) approve the engineer's report; and (2) authorize MAC to disperse the District's share for the Wastewater Treatment Blower Project at an estimated cost of \$445,604.45 plus engineering, as appropriate. Director Moore seconded the motion, which passed by unanimous vote.

MAINTENANCE OF DETENTION POND

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached.

Mr. Gray reviewed a report on maintenance of the Vintage Southeast Detention Pond by Champions, a copy of which is attached. Mr. Gray also presented a proposal for sign replacement at the Vintage Southeast Detention Pond in the amount of \$428.60. Discussion ensued. After further discussion, The Board considered approving the proposal from Champions.

Following review and discussion, Director Frederick moved to approve the proposal from Champions for sign replacement at the Vintage Southeast Detention Pond in the amount of \$428.60. Director Moore seconded the motion, which passed by unanimous vote.

PARK AND RECREATIONAL FACILITIES

Mr. Murr reviewed the landscape architect's report, a copy of which is attached.

Mr. Murr updated the Board on the status of the Vintage Royale Sidewalks project.

Mr. Murr updated the Board on the status of the District Connectivity, Phase I Sidewalk project.

Mr. Murr requested approval to plant 400 donated trees with staking and mulching for each tree at an estimated cost of \$20.00 along the Vintage Parkway. The Board considered authorizing Murr to plant 400 trees at an estimated cost of \$8,000.00.

Mr. Murr then reported concerns from residents regarding underbrush at two medians that are decreasing visibility and safety. He requested to have the trees and shrubs thinned along Vintage Parkway at a cost not to exceed \$1,000.00. Discussion ensued.

Mr. Murr gave an update on tree preservation requirements in District's annexation agreement. Discussion ensued.

After review and discussion, Director Frederick moved to (1) authorize Murr to plant 400 trees at an estimated cost of \$8,000.00; and (2) authorize Murr to provide

maintenance and cleanup of the two medians at a cost not to exceed \$1,000.00. Director Moore seconded the motion, which passed by unanimous vote.

DEVELOPMENT IN THE DISTRICT

There was no update for this agenda item.

DISTRICT WEBSITE

There was no update for this agenda item.

OPERATION OF DISTRICT FACILITIES

Mr. Montano presented the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. He stated that the District's water accountability for the month was 101.12%.

Following review and discussion, Director Kupstas moved to approve the operator's report. Director Frederick seconded the motion, which passed unanimously.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Montano presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Mr. Montano requested the Board's authorization to turn off services of five delinquent accounts if balances are not paid by October 18, 2021.

Following review and discussion, Director Kupstas moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records; collections. Director Frederick seconded the motion, which passed by unanimous vote.

DISCUSS GROWTH SERVICES, INC. LANDSCAPE MAINTENANCE CONTRACT

Mr. Montano reviewed an updated contract between Growth Services Inc. Landscape and Maintenance ("Growth Services") and the District. He stated Growth Services is increasing their maintenance cost by 15%, which is approximately a \$1,100 increase per year, and is requesting Board approval of the updated contract. Discussion ensued. After further discussion, Director Moore moved to approve the contract from

Growth Services. Director Frederick seconded the motion, which passed by unanimous vote.

AMEND RATE ORDER

There was no discussion on this agenda item.

The Board concurred to conduct the next regular meeting in person on November 3, 2021, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

/s/ Robert Moore

Secretary, Board of Directors

(SEAL)



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