

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

June 2, 2021

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott’s emergency disaster declaration dated March 13, 2020, on the 2nd day of June, 2021, and the roll was called of the members of the Board being present by telephone:

Kenneth P. Carter	President
Lawrence Kupstas	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Blair M. Frederick	Assistant Secretary

and all the above were present via teleconference, thus constituting a quorum.

Also attending the teleconference were: Cory Burton of Municipal Accounts & Consulting, L.P.; Darren Miller and Michael Murr of Murr Incorporated (“Murr”); Karen Sears of Storm Water Solutions, LLC (“SWS”); Juan Montano of Inframark Water & Infrastructure Services (“Inframark”); Randy Corson of Mischer Investments, LP; Anna Duarte of Tax Tech, Inc.; Keli Schroeder of BGE, Inc.; Scott Gray of Champions Hydro-Lawn, Inc. (“Champions”); and Greer Pagan and Meagan Guilmenot of Allen Boone Humphries Robinson LLP.

Mr. Pagan reviewed certain recommended protocols for conducting the District’s meeting via teleconference. He announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an “agenda packet” prior to the start of the meeting at <https://www.districtdirectory.org/agendapackets/hcmud468/>.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting by telephone the opportunity to make public comment.

There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the May 5, 2021, regular meeting. After review and discussion, Director Kupstas moved to approve the minutes of the May 5, 2021, regular meeting, as submitted. Director Frederick seconded the motion, which carried unanimously.

RENEWAL OF DISTRICT'S INSURANCE POLICIES

Mr. Pagan explained that the District's current insurance policies will expire in August, 2021. Following discussion, the Board concurred to receive a proposal from the current service provider.

DISTRICT SECURITY MATTERS

The Board reviewed the security report from the Harris County Sheriff's Office, ("HCSO") a copy of which is attached. The Board discussed office space that would be used by the HCSO within the District. Director Frederick stated he would obtain more information for review at the July meeting.

FINANCIAL AND BOOKKEEPING MATTERS

Mr. Burton presented the bookkeeper's report, including the summary of investments, and reviewed the District's bills with the Board, a copy of which is attached.

Upon a motion made by Director Carter and seconded by Director Moore, the Board voted unanimously to approve the bookkeeper's report and pay the bills listed in the report.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Duarte reviewed the tax assessor/collector's report, a copy of which is attached. She reported that 98.80% of the 2020 tax levy had been collected as of May 31, 2021. Following review and discussion, Director Carter moved to approve the tax assessor/collector's report and payment of the tax bills. Director Moore seconded the motion, which passed unanimously.

AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION OF DELINQUENT TAXES

The Board considered authorizing the District's delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, L.L.P. ("Perdue Brandon"), to proceed with the collection of delinquent taxes owed to the District as of July 1, 2021. After discussion, Director Carter moved to authorize Perdue Brandon to proceed with the collection of outstanding delinquent taxes as of July 1, 2021. Director Moore seconded the motion, which carried unanimously.

ENGINEERING MATTERS

Ms. Schroeder reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board regarding the status of design for the Chasewood Waterline Loop.

Ms. Schroeder updated the Board regarding the status of construction of the Outfall Repair along Cypress Creek.

Ms. Schroeder stated that there is an undeveloped 20-acre tract of land adjacent to the District and inquired if the Board would potentially be interested in annexing the tract in the future. Discussion ensued. After discussion, the Board concurred to consider potentially annexing the tract in the future.

Following review and discussion, Director Kupstas moved to approve the engineer's report. Director Frederick seconded the motion, which passed by a unanimous vote.

MAINTENANCE OF DETENTION POND

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached. She also noted that there is a small void that may be forming under the interceptor and vegetation near the side slope, which SWS is monitoring.

Mr. Gray reviewed a report on maintenance of the Vintage Southeast Detention Pond by Champions, a copy of which is attached.

Director Frederick reviewed a proposal in the amount of \$62,200.00 from Ridgewood Landscaping Inc. ("Ridgewood") for replacement of damaged plants due to the winter freeze event.

Following review and discussion, Director Frederick moved to approve the proposal from Ridgewood in the amount of \$62,200.00 for replacement of damaged plants due to the winter freeze event. Director Carter seconded the motion, which passed by unanimous vote.

PARK AND RECREATIONAL FACILITIES

Mr. Miller reviewed the landscape architect's report, a copy of which is attached.

Mr. Miller updated the Board regarding the District Wayfinding projects. He stated that the District received four bids, which Murr is reviewing.

Mr. Miller updated the Board regarding the District Connectivity Sidewalk project.

Director Frederick requested that Murr help coordinate the cleanup and removal of damaged signs. Mr. Miller stated that they would remove the damaged signs. The Board inquired on the status of letters that were ordered for a monument. Mr. Corson stated that he would follow up on the installation of the letters.

DEVELOPMENT IN THE DISTRICT

Mr. Corson updated the Board regarding development within the District.

DISTRICT WEBSITE

Mr. Corson updated the Board regarding the District's website and the status of the text message alert notifications.

OPERATION OF DISTRICT FACILITIES

Mr. Montano presented the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. He stated that the District's water accountability for the month was 97.92%.

Mr. Montano reviewed the Critical Load Spreadsheet for the District's facilities with the Board. He stated that the spreadsheet was sent to the District's engineer and bookkeeper for review to ensure its accuracy and no changes were necessary. He added that the Critical Load Spreadsheet for the District's facilities will be filed with all appropriate governmental entities.

Mr. Montano requested the Board's authorization to turn off services of two delinquent accounts if balances are not paid by June 14, 2021.

Following review and discussion, Director Frederick moved to (1) approve the operator's report; (2) authorize annual filing of the Critical Load Spreadsheet and direct that the spreadsheet be filed appropriately and retained in the District's official records; and (3) authorize Inframark to turn off services of two delinquent accounts if balances are not paid by June 14, 2021. Director Carter seconded the motion, which passed unanimously.

APPROVE RISK AND RESILIENCE ASSESSMENT AND FILING OF CERTIFICATION OF SAME WITH ENVIRONMENTAL PROTECTION AGENCY ("EPA")

The Board reviewed the Risk and Resilience Assessment (the "Assessment"). After review and discussion, Director Frederick moved to approve the Assessment, authorize the filing of certification of the Assessment with the EPA, and direct that (1) the Assessment be filed as "confidential" in the District's official records

and (2) the confirmation of certification be filed in the District's official records. Director Carter seconded the motion, which passed unanimously.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Montano presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Following review and discussion, Director Frederick moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Carter seconded the motion, which passed by unanimous vote.

AMEND RATE ORDER

There was no discussion on this agenda item.

The Board discussed meeting locations for future meetings. The Board concurred to conduct the next regular meeting on July 7, 2021 at 11:30 a.m. by telephone.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

/s/Robert Moore

Secretary, Board of Directors

(SEAL)



LIST OF ATTACHMENTS TO MINUTES

	Minutes Page
Security report	2
Bookkeepers Report.....	2
Tax assessor/collector's report	2
Engineer's report.....	3
SWS report	3
Champions report	3
Landscape Architect's Report	3
Operator's report.....	4