

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 468

April 7, 2021

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 468 (the “District”) met in regular session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott’s emergency disaster declaration dated March 13, 2020, on the 7th day of April, 2021, and the roll was called of the members of the Board being present by telephone:

Kenneth P. Carter	President
Lawrence Kupstas	Vice President
Robert Moore	Secretary/Treasurer
William T. Evans	Assistant Vice President
Blair M. Frederick	Assistant Secretary

and all the above were present via teleconference, except Director Kupstas, thus constituting a quorum.

Also attending the teleconference were Tayo Ilori and Tim Applewhite of McGraph & Co., PLLC (“McGrath”); Cory Burton of Municipal Accounts & Consulting, L.P. (“MAC”); Darren Miller and Michael Murr of Murr Incorporated; Karen Sears of Storm Water Solutions, LLC (“SWS”); Juan Montano of Inframark Water & Infrastructure Services (“Inframark”); Randy Corson of Mischer Investments, LP; Anna Duarte of Tax Tech, Inc. (“Tax Tech”); Keli Schroeder of BGE, Inc. (“BGE”); Scott Gray of Champions Hydro-Lawn, Inc.; and Greer Pagan, Holly Huston, and Meagan Guilmenot of Allen Boone Humphries Robinson LLP (“ABHR”).

Mr. Pagan reviewed certain recommended protocols for conducting the District’s meeting via teleconference. He announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an “agenda packet” prior to the start of the meeting at <https://www.districtdirectory.org/agendapackets/hcmud468/>.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting by telephone the opportunity to make public comment.

There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES

The Board considered approving the minutes of the March 3, 2021, regular meeting. After review and discussion, Director Frederick moved to approve the minutes of the March 3, 2021, regular meeting, as submitted. Director Carter seconded the motion, which carried unanimously.

DISTRICT SECURITY MATTERS

The Board reviewed the security report from the Harris County Sheriff's Office, a copy of which is attached.

APPROVE DEVELOPER REIMBURSEMENT REPORT

Mr. Ilori presented and reviewed a developer reimbursement report in connection with the sale of the Series 2021 Unlimited Tax Bonds (the "Bonds"). He stated the Bonds will close on April 8, 2021. Following review and discussion, Director Evans moved to approve the developer reimbursement report. Director Moore seconded the motion, which carried unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Mr. Burton presented the bookkeeper's report, including the summary of investments report and the District's bills, a copy of which is attached.

The Board considered authorizing disbursement of bond proceeds, as set forth in the development reimbursement report prepared by McGrath.

Upon a motion made by Director Frederick and seconded by Director Carter, the Board voted unanimously to approve the bookkeeper's report, pay the bills listed in the report, and authorize disbursement of the bond proceeds, subject to receipt of an executed receipt from the developer.

BUDGET FOR FISCAL YEAR END MAY 31, 2022

Mr. Burton reviewed a proposed budget for the fiscal year end May 31, 2022, a copy of which is attached.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Duarte reviewed the tax assessor/collector's report, a copy of which is attached. She reported that 97.28% of the 2020 tax levy had been collected as of March 31, 2021. Following review and discussion, Director Frederick moved to approve the tax assessor/collector's report and payment of the tax bills. Director Carter seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Ms. Schroeder reviewed a report on engineering matters within the District, a copy of which is attached.

Ms. Schroeder updated the Board regarding the status of design for the Chasewood Waterline Loop.

Ms. Schroeder updated the Board regarding the status of construction of the Outfall Repair along Cypress Creek.

Ms. Schroeder requested authorization to prepare the capacity availability letter for the 14.4-acre Vintage Preserve Parkway Tract.

Ms. Schroeder updated the Board regarding the capacity allocation audit. She recommended that the District maintain the previously allocated capacity from 2020.

Following review and discussion, Director Frederick moved to (1) approve engineer's report; and (2) authorize BGE to prepare the capacity availability letter for the 14.4-acre Vintage Preserve Parkway Tract. Director Carter seconded the motion, which passed by a unanimous vote.

MAINTENANCE OF DETENTION POND

Ms. Sears reviewed a report on maintenance of the Vintage Royale Drainage Facilities by SWS, a copy of which is attached. She then noted that there is a small void that may be forming under the interceptor, which SWS is monitoring.

Mr. Gray reviewed a report on maintenance of the Vintage Southeast Detention Pond by Champions, a copy of which is attached.

Mr. Pagan reviewed a proposal in the amount of \$2,203.31 from Lake Management Services, LP, for repair of freeze-related damage to the well at the Vintage Royale detention pond. ("LMS").

Following review and discussion, Director Frederick moved to approve the proposal from LMS in the amount of \$2,203.31 for the repair of the well at the Vintage Royale detention pond. Director Moore seconded the motion, which passed by a unanimous vote.

PARK AND RECREATIONAL FACILITIES

Mr. Miller reviewed a landscape architect's report, a copy of which is attached.

Mr. Miller updated the Board regarding the District Connectivity Sidewalk project. Mr. Murr explained to the Board that the maintenance agreement between Harris

County and the District will have outlined terms describing specific roles of the District and Harris County.

Mr. Miller updated the Board regarding the District Wayfinding projects.

ADOPT RESOLUTION IN SUPPORT OF HOUSE BILL NO. 1410 ("HB 1410") AND SENATE BILL NO. 1959 ("SB 1959")

Mr. Pagan discussed HB 1410 and SB 1959, which would increase the amount of bonds that certain municipal utility districts can issue for park and recreational facilities. The Board then considered adopting a Resolution Supporting HB 1410 and SB 1959. After review and discussion, Director Frederick moved to adopt the Resolution Supporting HB 1410 and SB 1959 and direct that the Resolution be filed appropriately and retained in the District's official records. Director Evans seconded the motion, which passed by unanimous vote.

DEVELOPMENT IN THE DISTRICT

Mr. Corson updated the Board regarding development within the District.

DISTRICT WEBSITE

Mr. Corson updated the Board regarding the District's website.

APPROVE AND AUTHORIZE OPERATOR TO FILE WATER LOSS AUDIT

Mr. Montano stated that Inframark will be filing the District's water loss audit with the Texas Water Development Board before the deadline. Following discussion, Director Carter moved to approve the water loss audit report for 2021 and authorize Inframark to file the report with the Texas Water Development Board. Director Frederick seconded the motion, which passed unanimously.

ANNUAL REVIEW OF DROUGHT CONTINGENCY PLAN

Mr. Montano discussed the annual review of the Drought Contingency Plan. The Board concurred no changes were necessary.

APPROVE ANNUAL REPORT ON IMPLEMENTATION OF WATER CONSERVATION PLAN.

Mr. Montano stated Inframark is preparing the annual report on the implementation of the District's Water Conservation Plan. Following discussion, Director Carter moved to approve the annual report on implementation of the District's Water Conservation Plan and direct that the report be filed appropriately and retained in the District's records, subject to final review. Director Frederick seconded the motion, which was approved by unanimous vote.

CONDUCT ANNUAL REVIEW AND RECEIVE REPORT FROM OPERATOR ON IDENTITY THEFT PREVENTION PROGRAM AND ADOPT IDENTITY THEFT PREVENTION PROGRAM AMENDMENT

Mr. Montano stated that under the Federal Trade Commission rules, the District is required to conduct a review of its Identity Theft Prevention Program. He reviewed the annual report on the Identity Theft Prevention Program, a copy of which is attached to the operator's report and stated that the procedures have been implemented and that no significant incidents have occurred. He stated that there are no recommended changes to the Identity Theft Prevention Program at this time.

OPERATION OF DISTRICT FACILITIES

Mr. Montano presented the monthly operator's report, a copy of which is attached, and discussed repairs and maintenance in the District. He stated that the District's water accountability for the month was 99.5%.

Mr. Montano updated the Board regarding repairs to facilities damaged by the recent winter storm.

Mr. Montano requested the Board's approval to conduct the District's annual fire hydrant survey in the amount of \$2,800.00.

Mr. Montano requested Board authorize submittal of one account to collections in the amount of \$398.64.

Following review and discussion, Director Carter moved to (1) approve the operator's report; (2) authorize Inframark to conduct the annual fire hydrant survey in the amount of \$2,800.00; and (3) authorize submittal of one account to collections. Director Frederick seconded the motion, which passed unanimously.

DISTRICT WEBSITE (CONTINUED)

Mr. Montano recommended the Board consider implementation of additional emergency communication services on the District website for residents. Discussion ensued. Mr. Corson stated that he would provide pricing for emergency messaging services to the Board at the next meeting for further discussion.

CONDUCT HEARING ON TERMINATION OF WATER SERVICE

Mr. Pagan reported that the Harris County Judge's request to suspend termination and waive late fees and penalties due to the recent winter freeze event is still in effect until April 30, 2021.

Following review and discussion, Director Carter moved to continue to defer terminations and waive late fees and penalties for the current month. Director Fredrick seconded the motion, which passed unanimously.

RESOLUTION ADOPTING POLICY AND PROCEDURES FOR FEBRUARY 2021
FREEZE EVENT LEAK ADJUSTMENT CREDITS ("FREEZE EVENT RESOLUTION")

Mr. Pagan reviewed a proposed Freeze Event Resolution, which would provide relief to customers with leaks in their homes as a result of the freeze event. He explained that if the Board voted to adopt the Freeze Event Resolution, customers seeking leak adjustments would be required to submit a form application, proof of water leak damage, and proof that the water leak has since been fixed.

Following review and discussion, Director Carter moved to adopt the Freeze Event Resolution. Director Frederick seconded the motion, which passed unanimously.

The Board concurred to conduct the next regular meeting on May 5, 2021, at 11:30 a.m.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

/s/Robert Moore

Secretary, Board of Directors



(SEAL)

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